

Public Document Pack



NOTICE OF MEETING

Meeting	Executive Member for Policy and Resources Decision Day
Date and Time	Monday, 22nd January, 2018 at 2.00 pm
Place	Chute Room, Ell Courth South, The Castle, Winchester
Enquiries to	members.services@hants.gov.uk

John Coughlan CBE
Chief Executive
The Castle, Winchester SO23 8UJ

FILMING AND BROADCAST NOTIFICATION

This meeting may be recorded and broadcast live on the County Council's website. The meeting may also be recorded and broadcast by the press and members of the public – please see the Filming Protocol available on the County Council's website.

AGENDA

BUILDINGS, LAND AND PROCUREMENT PANEL - 3 JANUARY 2018

To consider recommendations from the Buildings, Land and Procurement Panel at its meeting on 3 January 2018

- a) Minutes of Meeting (Pages 5 - 8)
- b) Property Services: Major Programmes Update Report (Key Decision) (Pages 9 - 22)

NON-KEY DECISIONS (NON-EXEMPT/NON CONFIDENTIAL)

2. 2018/19 REVENUE BUDGET REPORT FOR POLICY AND RESOURCES (Pages 23 - 36)

To consider a report from Chief Officers setting out proposals for the 2018/19 Policy and Resources budget.

3. CAPITAL PROGRAMME FOR 2018/19 TO 2020/21 (Pages 37 - 52)

To consider a report from Chief Officers regarding proposals for the Policy and Resources capital programme for 2018/19 to 2020/21.

4. MAJOR HIGHWAY SCHEME: BOTLEY BYPASS (Pages 53 - 64)

To consider a report of the Director of Culture, Communities and Business Services regarding land requirements for the Botley Bypass highway scheme.

5. REQUESTS FOR GRANTS TO VOLUNTARY ORGANISATIONS AND OTHER BODIES AND THE INVEST IN HAMPSHIRE FUND (Pages 65 - 74)

To consider a report of the Director of Transformation and Governance – Corporate Services regarding requests received for financial assistance from the Policy and Resources grants budget and the Invest in Hampshire fund.

6. APPOINTMENT TO OUTSIDE BODY - PROJECT INTEGRA STRATEGIC BOARD (Pages 75 - 76)

To consider a report of the Director of Transformation and Governance – Corporate Services regarding a deputy appointment on the Project Integra Strategic Board.

7. EXCLUSION OF THE PRESS AND PUBLIC

To resolve that the public be excluded from the meeting during the following items of business, as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items there would be disclosure to them of exempt information within Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972, and further that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons set out in the reports.

KEY AND NON-KEY DECISIONS (EXEMPT/CONFIDENTIAL)

8. LAND AT BURGATE CROSS, FORDINGBRIDGE (KEY DECISION) (Pages 77 - 84)

To consider an exempt report of the Director of Culture, Communities and Business Services regarding land at Burgate Cross in Fordingbridge.

9. SCHEDULE OF ROUTINE TRANSACTIONS (Pages 85 - 96)

To consider an exempt report of the Director of Culture, Communities and Business Services regarding proposed routine transactions.

ABOUT THIS AGENDA:

On request, this agenda can be provided in alternative versions (such as large print, Braille or audio) and in alternative languages.

ABOUT THIS MEETING:

The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please contact members.services@hants.gov.uk for assistance.

County Councillors attending as appointed members of this Committee or by virtue of Standing Order 18.5; or with the concurrence of the Chairman in connection with their duties as members of the Council or as a local County Councillor qualify for travelling expenses.

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AT A MEETING of the Buildings, Land and Procurement Panel of HAMPSHIRE COUNTY COUNCIL held at The Castle, Winchester on Wednesday, 3rd January, 2018

Chairman:
p. Councillor Mel Kendal

p. Councillor Peter Edgar
a. Councillor Adrian Collett
p. Councillor Keith House
p. Councillor Rhydian Vaughan

p. Councillor Bill Withers Lt Col (Retd)
p. Councillor Jackie Porter

23. **APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Collett. Councillor Jackie Porter was in attendance as the Liberal Democrat deputy member.

24. **DECLARATIONS OF INTEREST**

Members were mindful that where they believed they had a Disclosable Pecuniary Interest in any matter considered at the meeting they must declare that interest at the time of the relevant debate and, having regard to the circumstances described in Part 3, Paragraph 1.5 of the County Council's Members' Code of Conduct, leave the meeting while the matter was discussed, save for exercising any right to speak in accordance with Paragraph 1.6 of the Code. Furthermore Members were mindful that where they believed they had a Non-Pecuniary interest in a matter being considered at the meeting they considered whether such interest should be declared, and having regard to Part 5, Paragraph 2 of the Code, considered whether it was appropriate to leave the meeting whilst the matter was discussed, save for exercising any right to speak in accordance with the Code.

25. **MINUTES OF PREVIOUS MEETING**

The minutes of the previous meeting were agreed as a correct record and signed by the Chairman.

26. **DEPUTATIONS**

There were no deputations.

27. **CHAIRMAN'S ANNOUNCEMENTS**

There were no announcements.

28. **PROPERTY SERVICES: MAJOR PROGRAMMES UPDATE REPORT**

The Panel considered the report of the Director of Culture, Communities and Business Services (Item 6 in the Minute Book) which provided an update on major projects that were being progressed within the department.

In response to Members' questions, it was confirmed that the One Public Estate initiative in Hampshire incorporated partnership working with representatives from the health sector and the Ministry of Defence (represented by the Defence Infrastructure Organisation) as well as other public sector partners.

Discussion was held regarding the school project appraisals for recladding works and Members' praised the collaboration between the Children's Services department and Property Services in conducting these projects. As part of the discussion, the Panel noted that an additional £4.5million of County Council funding had also been allocated to carry out much needed backlog maintenance on the corporate estate to keep the building stock in good operational order.

RESOLVED:

That the Buildings, Land and Procurement Panel recommends to the Executive Member for Policy and Resources that:

- a) Progress of each of the programmes is noted.
- b) That procurement and spend approval for contracting activity associated with the projects as outlined in this report is granted.
- c) Approval is given the project appraisal to reclad the SCOLA Technology Block at Alderwood school at a total cost of £800,000 plus fees. (with fees is £932,000)
- d) Approval is given to the project appraisal for the reclad of a SCOLA block at Applemore School at a total cost of £1,048,000 including fees.
- e) Approval is given to the project appraisal for the reclad of the three storey block at Westgate School at a total cost of £1,048,000 including fees.
- f) Approval is given to add essential maintenance works into the Library Transformation project at Totton Library with a revised total cost of £362,000 including fees.
- g) Approval is given to the project appraisal (design and expenditure) on the basis set out in the report to facilitate the delivery of the Community Hub at Gosport Discovery Centre project at a total construction cost of £600,000 including fees.

29. ENERGY AND CARBON MANAGEMENT PROGRAMME UPDATE

The Panel considered the report of the Director of Culture, Communities and Business Services (Item 7 in the Minute Book) which provided an update on progress with the energy and carbon management programme.

Members' attention was drawn to the fact that CCBS had engaged an energy procurement specialist to review existing energy contracts and advise on the most suitable procurement route for future energy requirements.

RESOLVED:

- a) That the Panel recommends to the Executive Member for Economic Development that a new, stretching carbon emissions reduction target of 50% by 2025 from 2010 levels is set.
- b) That the Panel notes the progress on the carbon management activities.3.3. That Panel notes that the Director of CCBS;
 - intends to review the current energy supply contracts and bring an options paper on future energy purchasing to the Panel for review
 - intends to investigate setting up a Salix Recycling Fund and identify potential programmes to be funded through it
 - intends to establish an Electric Vehicle roll out programme and seek the support of the Panel for the principal of EV as the default when leasing new vehicles where it is practical to do so
 - intends to prepare a report for consideration on the potential for large scale battery storage
- c) That the Panel notes that the Directors of CCBS and ETE intend to undertake a detailed feasibility study to consider the viability of LED conversion of street lights and report to a future meeting of this Panel.

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HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Policy and Resources
Date:	22 January 2018
Title:	Property Services Major Programmes Update Report
Report From:	Director of Culture, Communities and Business Services

Contact name: Steve Clow

Tel: 01962 847858

Email: Steve.clow@hants.gov.uk

1. The Decision (PROPOSED):

That the Executive Member for Policy and Resources:

- 1.1 Progress of each of the programmes is noted.
- 1.2 That procurement and spend approval for contracting activity associated with the projects as outlined in this report is granted.
- 1.3 Approval is given the project appraisal to reclad the SCOLA Technology Block at Alderwood school at a total cost of £800,000 plus fees. (with fees is £932,000)
- 1.4 Approval is given to the project appraisal for the reclad of a SCOLA block at Applemore School at a total cost of £1,048,000 including fees.
- 1.5 Approval is given to the project appraisal for the reclad of the three storey block at Westgate School at a total cost of £1,048,000 including fees.
- 1.6 Approval is given to add essential maintenance works into the Library Transformation project at Totton Library with a revised total cost of £362,000 including fees.
- 1.7 Approval is given to the project appraisal (design and expenditure) on the basis set out in the report to facilitate the delivery of the Community Hub at Gosport Discovery Centre project at a total construction cost of £600,000 including fees.

2. Reason(s) for the decision:

- 2.1. The Major Programmes set out in the report to the Buildings, Land and Procurement Panel on 3 January 2017 will enhance the quality of place for residents in Hampshire and users of the respective buildings.

3. Other options considered and rejected:

3.1. None

4. Conflicts of interest:

4.1. Conflicts of interest declared by the decision-maker: None

4.2. Conflicts of interest declared by other Executive Members consulted: None

5. Dispensation granted by the Conduct Advisory Panel: none.

6. Reason(s) for the matter being dealt with if urgent: not applicable.

7. Statement from the Decision Maker:

Approved by:

Date:

22 January 2018

**Councillor Roy Perry
Executive Member for Policy and Resources**

HAMPSHIRE COUNTY COUNCIL

Committee/ Panel:	Buildings, Land and Procurement Panel
Date of Decision:	3 January 2018
Decision Title:	Property Services: Major Programmes Update
Report From:	Director of Culture, Communities and Business Services

Contact names: Steve Clow

Tel: 01962 847858 **Email:** steve.clow@hants.gov.uk

1 Summary

1.1 The purpose of this report is to provide an update on the major programmes, projects and issues currently being progressed relating to:

- One Public Estate (OPE) Programme Update
- School Condition Allocation (SCA) and Corporate Repairs and Maintenance Update – Project Appraisals
- Construction Industry Appraisal
- T19 Property Futures & Office Accommodation Strategy
- The Community Hub at Gosport Discovery Centre – Project Appraisal

2. One Public Estate (OPE)/Asset Transformation Programme Update

2.1 Hampshire County Council (HCC) has been participating in the One Public Estate (OPE) initiative since its inception in 2013. OPE is an initiative to support Local Government working with Central government and other public sector partners on land and property initiatives to deliver against four core objectives:

- Stimulation of economic growth (including new homes and jobs)
- More integrated and customer-focused (public) services
- Generation of capital receipts
- Reduction of premises running costs (shared buildings) and increased revenue generation.

2.2 To date, with the County Council as the lead for the local Wider Hampshire partnership, there have been 5 successful phases of funding secured totalling £1.06M. A sixth bid for a further potential revenue and capital was submitted in November 2017.

- 2.3 The OPE programme nationally has matured and expanded. Partnerships now receive an increased level of support from regional account managers from both the Local Government Association and the Government Property Unit, who are able to act as a conduit to Central Government departments and other organisations to remove barriers that can often be faced when facilitating and delivering shared projects.
- 2.4 There are now a greater number of OPE partnerships all looking for financial support for their programmes. This has, in part, led to the evolution of the priorities of the national programme with funds now more likely to be provided for schemes that deliver significant number of new homes (a government policy priority). This change places a greater emphasis on regional collaboration rather than individual local colocation schemes (which the Wider Hampshire partnership has achieved success in bidding for in the past). There is also increased focus on the need to include central government departments within project proposals. In addition, the OPE assessment team are keen to see Local Authorities engage more actively with the Defence Infrastructure Organisation (DIO) and the MOD's estate rationalisation strategy and associated disposals. This Council has positive links with the MOD through the established Civil Military Partnership and a DIO senior officer is a regular attendee at Board Meetings.
- 2.5 The wider Hampshire partnership (which includes 22 partners) has commissioned a number of feasibility studies which have identified opportunities for joint initiatives in areas such as Whitehill and Bordon, Fareham, Havant and Aldershot and Farnborough. Funding has also provided staff resource which has facilitated the delivery of projects with Central Government such as the Andover Job Centre plus moving into Test Valley Borough Council's offices and the Ministry of Justice (MOJ) installing pilot commuter hubs for its staff at Farnborough and Basingstoke libraries. Subject to a positive review commuter hubs could be provided in other locations across Hampshire, potentially in County Council owned buildings generating a modest income stream and sharing costs of occupation.
- 2.6 As well as the funding provided for specific feasibility studies, the access to support from the Government Property Unit and the way in which the governance of the wider Hampshire programme is run has provided the forum for links to be made with colleagues from across the public sector which has lead to the generation of new ideas and opportunities to generate better use of the public sector estate.
- 2.7 The outcome of the bid was announced in early December (since the Chairman's Briefing). One new major initiative in Winchester has been funded and will receive £50k. This is to investigate the opportunities arising from the MoD vacating the Sir John Moore Barracks off the Andover Road. This clearly met the latest more challenging criteria having a direct link to the future delivery of housing numbers.
- 2.8 A number of other submitted projects scored highly but not enough to secure funding in a competitive bidding round. There are now

considerably more OPE programmes competing for a fixed amount of funding compared to earlier phases. The funding pot was over-subscribed more than three times. We still await the result of the capital bid for 'land release' funds.

- 2.9 The feedback received was in line with our expectations and this demonstrates the development in emphasis and bid requirements as referred to earlier in this section. In a recent meeting with the Cabinet Office, they recognised the positive work that Hampshire County Council is leading and proposed to collaborate to redirect some of our existing funds and help us to make bids for further additional programme management resources. They recognise this is an essential ingredient to positive progress on the many initiatives on-going.
- 2.10 Overall, the continued progress is a success and the outcome for one additional project brings the total to 19. Officers will be reviewing our resources and role alongside investigating further opportunities to initiate projects and secure income. This will also include the potential offer of support to other local authorities who have recently secured OPE projects.

3. School Condition Allocation (SCA) and Corporate Repairs and Maintenance Update

- 3.1 Work on the 2017/18 Repair and Maintenance programmes continues well against the approved schemes in the April 2017 Managing the Built Estate approved by the Executive Member Policy and Resources (EMPR). This section of the report includes Project Appraisals for schemes which have been designed and developed since April report and are now clear in scope and funding. They are recommended for approval to EMPR.
- 3.2 The Education and Skills Funding Agency (ESFA) have recently announced that the 2018/19 Schools Condition Allocation (SCA) will be allocated to Local Authorities based on the same criteria as 2017/18. This is good news and whilst the final value of the 18/19 SCA grant is not yet known it is anticipated it will be in the region of £17m for Hampshire. This increased certainty for 2018/19 allows us to plan forward and commit to further works for LA schools. The following proposed works at Alderwood, Westgate and Applemore look to make best use of this increased visibility.

Alderwood School – Project Appraisal

- 3.3 It was supported at the 31 March 2016 BLaPP and approved at the subsequent 8 April 2016 EMPR that Property Services should commence with design work for a SCOLA recladding project at Connaught School (which is now called Alderwood School) subject to confirmation of the 2017/18 School Condition Allocation grant. This funding was confirmed in March 2017, however the programme was paused whilst the school reorganisation was in progress.
- 3.4 The proposals are to reclad the SCOLA Technology block using the tried and tested system developed by Property Services. This approach gives

the block a new external envelope and improved fire and window safety, thermal performance removing a significant condition liability. The building will be more economic and efficient which will reduce energy costs for the school and deliver cyclical maintenance saving by avoiding decoration.

- 3.5 The detailed design is now being developed and it is therefore recommended that approval is given to both procure and deliver the scheme using the new minor works framework (MWF) which has a specific lot designed to procure SCOLA recladding. It is envisaged the contract could be formed this financial year 17/18 and a start on site in April 2018. The contract duration is expected to be 9 months and cost £932,000 including fees.

Applemore School - Project Appraisal

- 3.6 With the increased certainty around the 2018/19 SCA grant it is now proposed to progress the design and procurement of the recladding of a SCOLA block at Applemore School. As soon as the 2018/19 SCA grant is confirmed Property Services would then let the contract for the works.
- 3.7 The proposed recladding work is similar to that for Alderwood above and will offer the same substantial benefits. The scheme will enhance the educational environment for the staff and pupils and remove the condition liability of the external envelope.
- 3.8 The detailed design is now being developed and it is proposed to procure and deliver the scheme using the SCOLA recladding lot of the new minor works framework (MWF). It is envisaged the contract could be formed as early as this financial year 17/18 and a start on site in April 2018. The contract duration is expected to be 8 months and cost £1,048,000 including fees.

Westgate School – Project Appraisal

- 3.9 A scheme for recladding and window replacement of three storey block at Westgate School was approved by the EMPR on 9 March 2017 with an estimated construction value of £500,000. Through the development of the design it has become apparent that the scope of the works will need to be increased to address the complexities of the existing building. The building is three stories high and is abutted by a single storey section. The revised value of the work is estimated at £1,048,000 including fees. The three storey block is not of SCOLA construction but has similar condition liability and performance challenges. The proposal is to reclad the block using a modified version of the SCOLA system developed by Property Services. The additional cost of this enhanced scheme will be funded through savings on other schemes within the SCA grant 2017/18 and deferral of some works to 2018/19. The works will be procured and delivered through an existing construction framework. Start on site is envisaged in April 2018 with work continuing for 9 months.

Totton Library – Project Appraisal

- 3.10 The internal refurbishment of Totton library was a named scheme in the Library Service Transformation – Strategy to 2020, approved by the Executive Member Culture and Recreation on the 18th April 2016. Design of the internal refurbishment is now well advanced. It is now proposed to take the opportunity to address some essential building fabric and services improvements, while the library is closed for refurbishment. This approach will be prudent to minimise disruption to service delivery and library users. The additional works consist of boiler and heating replacement (including conversion from oil to gas) and replacement of external windows and doors. It is proposed to use the Minor Works Framework (MWF) to procure the work. The revised cost of the enhanced contract is estimated at £362,000 including fees. A start on site is targeted for January 2018 with completion expected in April 2018.
- 3.11 The Landlord Repair and Maintenance contribution for the heating can be met from the future additional Capital Repairs and Maintenance allocation of £4.5m (2018/19 to 2020/21).

4. Construction Industry Appraisal

- 4.1 The general economy remains uncertain due to the terms of the UK leaving the European Union to be determined. This uncertainty has impacted on the pace of economic growth which has fallen to a relatively low level during the six months to the 3Q/2017. This in turn has had a knock on effect on the construction sector which is performing at weaker level than GDP. The latest figures from the Office of National Statistics shows construction sector growth over the year to Sept 2017 of just 1.1% with output actually falling between August and September by 1.6% overall. There has been a particular fall in the orders of new housing and private/industrial/commercial start due to the present uncertainty.
- 4.2 General inflation levels have seen a steady increase over the last year with the October Consumer Price Index showing an annual increase of 3% which is a five and half year high; well above the Governments target figure of 2%. This in turn led to the Bank of England to raise rates to a level of 0.5% in November. Both of these factors will put pressure on tender costs. The RICS predicts the year on year change in construction tender prices for 2017/18 to be -1%, but inflation will return in 2018/19 at a rate of 2.1% and then increase to 5.5% in 2019/20. It remains to be seen if the predicted slight inflation fall in 2017/18 will transpire.
- 4.3 The construction market continues to be relatively buoyant in the South East and London. This is in part attributable to continuing skills shortages in key trades and an aging workforce which exert upward pressure on prices. Many of the key construction trades depend on migrant EU labour which may not remain in the UK after leaving the European Union. The fall in the value of Sterling has also caused

inflationary pressures in imported materials costs. The market in the South East and Hampshire, in particular, continues to be challenging. The RICS Building Cost Information Service (BCIS) show that regional prices are holding up with the average cost of building in Hampshire some 11% higher than the UK norm. In spite of this there has been increased contractor interest in returning tenders to the County Council at or below our current funding levels. This has been helpful in enabling pressured capital budgets stretch further.

4.4 It is not yet fully clear what impact the Grenfell Tower Fire tragedy will have on the construction sector as this will be dependant on the various enquiries underway. In the medium to long term, if major changes emerge to the Building Regulations this could create delay on projects and put pressure on costs.

4.5 The County Council's Property Service team is continuing with its lead role of national cost benchmarking of schools. A sixth annual study is underway and the results will be published in February 2018. The study is funded by the Local Government. To date 107 local authorities and the ESFA have contributed to a sample of 550 schools worth £2.9bn. The output of the will be eagerly awaited by the local authorities and ESFA and it will enable us to track the trends in the market directly related to school building. This important work enables us to accurately set developer contributions with a strong evidential basis. Maximising private sector contributions to supplement grant funding from government is vital to ensure any call on local resources is kept to an absolute minimum.

5. T19 Property Futures & Office Accommodation

- 5.1 Property Services is responsible for two key programmes to realise revenue savings as part of the wider T19 programme within CCBS.
- 5.2 The first programme is focused on achieving revenue savings through the professional services managed and delivered by Property Services including Facilities Management (FM). Work to identify and deliver these savings is being undertaken as part of a wider review of Property Services' operating model under a project called Property Futures. Property Futures is seeking to address existing and potential future drivers of change through development of a robust operating model that ensures a strong Property Services for the future.
- 5.3 As part of this project T19 savings will be identified through a combination of increased surplus and cost savings. The additional surplus will be primarily from income generated from the management of the regional procurement frameworks which are used by local authorities across the south of England. Cost savings will be achieved through a more efficient organisational structure and processes, making best use of professional resources and technology to reduce the costs of delivering revenue funded services.

- 5.4 The high level organisational design is due to be completed in late 2017 with the restructuring and new operating model being put in place during 2018. The detailed savings strategy will be identified as part of the design of the new operating model and structure, which will also identify the detailed actions required to realise the savings by March 2019.
- 5.5 Property Services is also responsible for the management of the corporate office accommodation. A new Office Accommodation Strategy has been developed that builds on the previous successful Workstyle programme and seeks to deliver a £1.3m saving from more efficient utilisation of the corporate office portfolio.
- 5.6 Utilisation studies undertaken in 2017 confirmed that there is surplus capacity that could be released to achieve savings, but this capacity is dispersed across the portfolio. The ongoing requirement for customer facing and area based services in all the Hampshire districts makes it difficult to release whole buildings and realise significant savings through a further reduction in the number of assets within the portfolio.
- 5.7 The proposed strategy therefore seeks to consolidate the space occupied by HCC staff. This will allow the release of discrete spaces within buildings for leasing to third parties, preferably public sector partner organisations, at a rate that covers operating costs and generates a reasonable level of rental income.
- 5.8 The consolidation of HCC staff forms part of the wider organisational change to introduce new ways of working and increase productivity and will be enabled through current flexible working practices and the ongoing introduction of new digital and mobile technology.
- 5.9 The letting of surplus space to third parties is an extension of current practice, as we have a number of existing tenants in our office buildings, the most recent example being the leasing of workstations in E11 West to the Clinical Commissioning Group (CCG). This approach also aligns well with the feedback from the T19 public consultation that identified a public preference for seeking new income streams and using assets to generate income, rather than reducing public services.
- 5.10 Specific proposals and timing of implementation are being discussed with departments and will depend on a number of property related and wider organisational considerations. Due to the long lead in times and interdependent nature of office moves, it is anticipated that the full delivery of savings will go beyond April 2019.

6. The Community Hub at Gosport Discovery Centre – Project Appraisal

- 6.1 This section seeks approval to the project proposals (design and expenditure) to create a Community Hub facility at Gosport Discovery Centre at an estimated cost of £600,000 inclusive of fee. This project forms part of the County Council's 'Community Hubs' strategy identified in the One Public Estate programme and the Library Service's Strategy to

2020 which both seek to achieve a more efficient and effective use of public buildings. Funding of up to £750,000 has previously agreed and included in the approved Capital Programme in February 2017, following full consideration of this project by CMT in September 2016.

Contextual Information

- 6.2 Gosport's Discovery Centre is already a thriving Tier 1 library providing full library services, a range of spaces for hire by community groups, a café and small drop-in facility for Council staff. The proposed scheme seeks to further enhance the opportunities afforded by this well located asset to enable the delivery of a wider range of complimentary services to the community, including Older Person's Day Services provision, a wider Public Health offer and enhanced drop-in accommodation. It is anticipated that this integration of services will provide additional benefits to customers.
- 6.3 The scheme ensures that the Gosport Discovery Centre building is utilised to its full potential, without compromising existing Library Services. This provides better value for money from the building itself, and supports savings and efficiencies elsewhere in Gosport. The principle of hosting additional complimentary services within a Library is not new – other partners are already accommodated for example, Citizens Advice Bureaux at a number of branches including Petersfield library, and a Ministry of Justice (MoJ) Commuter Hubs Pilot at Farnborough Library (see the OPE update elsewhere in this report). As well as making best use of the asset, this project has also provided an opportunity to explore alternative models for building management and governance.
- 6.4 The scheme was approved and added to the Capital Programme by Cabinet in February 2017. Since that date work has focused on developing the scheme proposals for the building. Following further consideration, the Adult Services Learning Disability day centre team have decided that they would prefer to remain in their existing accommodation for the time being. However, the design has been left flexible to ensure that should this position ever change, additional services can still be accommodated.

Scope of Work

- 6.5 The scheme will see the creation of a new space to house an Older Person's Day Services offer within the Discovery Centre building. These services are currently delivered through leased accommodation located nearby which does not meet the needs of the clients and, therefore, limits the number of clients to whom this service can be provided. By bringing them into the library environment, clients will also benefit from all that the library provides (including the café, reminiscence resources, groups and activities). Housing this service within the Discovery Centre will generate a small saving for the County Council.

- 6.6 Existing toilet areas will also be remodelled to increase provision and to provide additional accessible facilities. A new Changing Place will be provided (there is currently no provision within Gosport for people who need enhanced facilities).
- 6.7 New bookable rooms will be created to increase the community activities delivered from the building and generate additional hiring income. Existing community space currently used by Public Health for Baby Weigh clinics and other health services will be enhanced to allow for the delivery of additional health related services.
- 6.8 Two new workstyle drop-in offices will be created to enable Adult's and Children's staff to work flexibly from a southern location within Gosport and enable the release of other accommodation elsewhere on the peninsular (eg the Adult's Service's Stoke Road office). Existing library staff spaces will be remodelled to increase drop in space elsewhere in the building.
- 6.9 General improvements will be made to the presentation and décor of the building. The remodelling has been specifically designed to enable flexibility to accommodate other services in the future if the need or opportunity arises.
- 6.10 A significant aspect of the project involves the consolidation and relocation of the Library Service's Hampshire Naval Collection and Local Studies collection back into the Discovery Centre Building. These collections are currently held in the adjacent 'Old Grammar School' Building which also houses the Gosport Gallery and Search Museum (hosted by Hampshire Cultural Trust).
- 6.11 The County Council and Cultural Trust will also be working together to review the Gosport Museum with a view to providing an improved 'Heritage' floor on the Mezzanine level of the Discovery Centre building, integrating social and cultural resources relating to Gosport's rich history. This will interlink with work that the Cultural Trust are doing to explore the future potential for the Old Grammar School building. Due to the timings of the Cultural Trust work, improvements to the Mezzanine Floor will be completed as a later phase of works.
- 6.12 A tender for these works has been issued under the Property Service's Minor Works Framework. Subject to approval of the project proposals and a satisfactory outcome of the tender process, works are planned to commence in February 2018 and be completed in May 2018.

Recommendations

That the Buildings, Land and Procurement Panel recommends to the Executive Member for Policy and Resources that:

- a) Progress of each of the programmes is noted.
- b) That procurement and spend approval for contracting activity associated with the projects as outlined in this report is granted.

- c) Approval is given the project appraisal to reclad the SCOLA Technology Block at Alderwood school at a total cost of £800,000 plus fees. (with fees is £932,000)
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CORPORATE OR LEGAL INFORMATION:**Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	yes
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	yes
People in Hampshire enjoy being part of strong, inclusive communities:	yes

Other Significant Links

Links to previous Member decisions:	
<u>Title</u>	<u>Date</u>
Direct links to specific legislation or Government Directives	
<u>Title</u>	<u>Date</u>

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

DocumentLocation

None

IMPACT ASSESSMENTS:

1. Equality Duty

1.1 The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2 Equalities Impact Assessment:

An equalities impact assessment has /has not been considered in the development of this report as access requirements are always considered during the design stages of building maintenance projects and are often improved.

2. Impact on Crime and Disorder:

2.1 The County Council has a legal obligation under Section 17 of the Crime and Disorder Act 1998 to consider the impact of all decisions it makes on the prevention of crime. The proposals in this report have no impact on the prevention of crime.

3. Climate Change:

3.1 This is an update report which has no impact upon climate change.

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Policy and Resources
Date:	22 January 2018
Title:	2018/19 Revenue Budget Report for Policy and Resources
Report From:	Chief Executive, Director of Culture, Communities and Business Services, Director of Corporate Resources and Director of Transformation and Governance

Contact name: Rob Carr

Tel: 01962 847508

Email: rob.carr@hants.gov.uk

1. Recommendation(s)

To approve for submission to the Leader and the Cabinet:

- 1.1. The revised revenue budget for 2017/18 as set out in Appendix 1.
- 1.2. The summary revenue budget for 2018/19 as set out in Appendix 1.

2. Executive Summary

- 2.1. The purpose of this report is to set out proposals for the 2018/19 budget for Policy and Resources in accordance with the Council's Medium Term Financial Strategy (MTFS) approved by the County Council in November 2017.
- 2.2. The deliberate strategy that the County Council has followed to date for dealing with grant reductions during the prolonged period of austerity is well documented. It involves planning ahead of time, making savings in anticipation of need and using those savings to help fund transformational change to generate the next round of savings.
- 2.3. In line with the financial strategy that the County Council operates, which works on the basis of a two year cycle of delivering departmental savings to close the anticipated budget gap, there is no savings target set for departments in 2018/19. Any early achievement of resources from proposals during 2018/19 as part of the Transformation to 2019 (Tt2019) Programme will be retained by departments to use for cost of change purposes.
- 2.4. The report also provides an update on the financial position for the current year. Overall the outturn forecast for Policy and Resources for 2017/18 is a balanced budget that uses early achievement of savings to fund one-off investment to deliver the transformation programmes.

- 2.5. The proposed budget for 2018/19 analysed by service is shown in Appendix 1.
- 2.6. This report seeks approval for submission to the Leader and Cabinet of the revised budget for 2017/18 and detailed service budgets for 2018/19 for Policy and Resources. The report has been prepared in consultation with the Executive Member and will be reviewed by the Policy and Resources Select Committee. It will be reported to the Leader and Cabinet on 5 February 2018 to make final recommendations to County Council on 22 February 2018.

3. Context and Priorities

- 3.1. The current financial strategy which the County Council operates works on the basis of a two year cycle of delivering departmental savings targets to close the anticipated budget gap. This provides the time and capacity to properly deliver major savings programmes every two years, with deficits in the intervening years being met from the Grant Equalisation Reserve (GER) with any early achievement of savings proposals retained by departments to use for cost of change purposes, cashflow the delivery of savings or offset service pressures.
- 3.2. The County Council's early action in tackling its forecast budget deficit over the prolonged period of austerity and providing funding in anticipation of further reductions, has placed it in a very strong position to produce a 'steady state' budget for 2018/19, giving itself the time and capacity to develop and implement the Tt2019 Programme to deliver the next phase of savings totalling £140 million. This also avoids the worst effects of sudden and unplanned decisions on service delivery and the most vulnerable members of the community. Consequently there are no departmental savings targets built into the 2018/19 budget. However, other factors will still affect the budget, such as council tax decisions and inflation.
- 3.3. In 2016 the Local Government Finance Settlement provided definitive figures for 2016/17 and provisional figures for local authorities for the following three years to aid financial planning for those authorities who could 'demonstrate efficiency savings'. Following acceptance by the Department for Communities and Local Government (DCLG) of the County Council's Efficiency Plan for the period to 2019/20 the expectation was for minimal change for 2018/19 and 2019/20. No figures have been published beyond this date and there remains uncertainty around the Fair Funding Review and the future of 100% Business Rate Retention.
- 3.4. The Medium Term Financial Strategy (MTFS) approved by the County Council in November 2017 flagged that the Budget in November might contain some additional information that could impact our planning assumptions, for example around public sector pay and council tax referendum limits.
- 3.5. In overall terms, the announcements in the Budget had very little impact on the revenue position reported in the MTFS, although there were some welcome announcements in respect of the Community Infrastructure Levy and Section 106 Developer Contributions.

- 3.6. Since the Budget was announced there has been a two year pay offer for local government workers, which includes a 'core' increase of 2% and changes to the lower pay scales to reflect the impact of the National Living Wage. The overall increase in the pay bill could be in the region of 6% over the two years, and is above the allowances made within the MTFS. Depending on the final pay award that is agreed this could mean additional recurring costs of circa £5m will need to be met.
- 3.7. The offer of a four year settlement provided greater but not absolute funding certainty and the provisional Local Government Settlement announced on 19 December confirmed the grant figures for 2018/19 in line with the four year settlement. The other key elements of the provisional settlement were:
- The 'core' council tax referendum limit was increased from 2% to 3% for all authorities for the next two years (each 1% increase in council tax equates to approximately £5.7m). The arrangements for the social care precept remain unchanged.
 - Ten new 100% Business Rate Pilots were announced, one of which was for the Portsmouth, Southampton and Isle of Wight Unitary Councils.
 - A Fair Funding Review consultation was announced as part of the settlement which is expected to be implemented in 2020/21.
 - A potential move to at least 75% Business Rate Retention is also planned for 2020/21, but still on the basis of fiscal neutrality.
 - No new announcements of funding for social care above those that we are already aware of but the Green Paper for adult social care is due to be published in summer 2018 .
- 3.8. The key announcement related to the new referendum limit for council tax and this will be considered by Cabinet as part of the budget setting process in February.
- 3.9. Policy and Resources departments have been developing service plans and budgets for 2018/19 and future years in keeping with the County Council's priorities and the key issues, challenges and priorities for the departments are set out below.

4. Departmental Challenges and Priorities

Corporate Services

- 4.1. The financial position for Corporate Services in the current financial year confirms the successful implementation of the transformation to 2017 programme. This provides a good position from which the Department is continuing to build on and further develop business processes and operating models alongside the transformation programme to 2019. In addition, it is important to note that Corporate Services teams will continue to provide critical support to other Departments during the delivery of their own Transformation to 2019 programmes.

Corporate Resources

- 4.2. The department continues to experience both opportunities and some challenges associated with partnership working as the portfolio of partners and the scope of services provided changes and develops over time. However, it is clear that the partnership model continues to bring economies of scale and resilience to ensure the delivery of more efficient and effective support services for all partners.
- 4.3. Investment in the Digital Project has introduced a range of new technology and business capabilities aimed at improving and modernising the way that residents, employees and suppliers interact with the County Council. At the heart of this, was a new Customer Relationship Management system which was initially rolled out to HantsDirect, and subsequently the IBC. This has enabled the County Council to offer improved self-service functions, around the clock, to help encourage more people to move towards the use of more efficient channels such as internet and web chat to access services and interact with the Authority.
- 4.4. Following the implementation of this digital platform, the County Council has been chosen as Gold winner in the Innovation category of the 2017 SAP Quality Awards; this prestigious award is recognition of our innovation, and the high standards by which the digital project has been delivered.
- 4.5. Further service enhancements are being developed including the implementation of a new e-recruitment solution. The department continues to be engaged in the corporate transformation programmes 'enabling productivity' and 'digital 2' ensuring that the whole County Council, its partners and service users maximise the benefit of the latest technology and modern ways of working. All of these developments better enable the delivery of the wider transformation programme.

Transformation and Governance

- 4.6. With the on-going period of austerity and the need for further transformation of services in order to achieve efficiency and effectiveness in the delivery of modern services, the organisation continues to require strong programme leadership and robust project management input. During 2017/18 the County Council has continued to develop its internal capacity in its transformation practice in order to support the organisation through its next transformation programme to 2019.
- 4.7. Robust support around governance of the County Council remains a key priority. Opportunities to streamline processes and modernise systems are being implemented across the various aspects of governance including procurement.
- 4.8. Legal Services has attracted new external customers in 2017 and will continue to look to broaden its offer and seek to support a wider range of external customers. This will enable the net cost of the service to be steadily and sensibly reduced, whilst we retain the highest quality capacity and capability to meet the varied needs of the County Council.

Customer Engagement Service

- 4.9. The Customer Engagement Service (CES) supports: the County Council's website – Hantsweb; Customer Contact Centre – Hantsdirect; insight and engagement activities including public consultations; marketing and advertising of a range of Council services and Corporate Communications.
- 4.10. Demand for support from the CES continues to grow, driven by both internal and external demands. Transformation agendas within the County Council have resulted in the need for additional support, especially in consultations, marketing and communications.
- 4.11. The ongoing delivering of efficient and cost effective ways of engaging with residents, particularly through the improved web pages, is enabling residents to access information more easily themselves and apply for services on-line. This 'channel-shift' is supporting a gradual reduction in the cost of CES services and enabling opportunities to further streamline the operating model for CES.

Non-Departmental Budgets

- 4.12. The Policy and Resources portfolio includes provision for a range of grants to the voluntary and community sector. This includes Members' devolved budgets which for 2017/18 were reduced by £234,000 (£5,000 per Member from £8,000) in line with the approved Transformation to 2017 Programme savings. However, a recommendation presented to the Policy and Resources Select Committee on 20 January 2017 to set the grant at £8,000 per Member was subsequently approved.
- 4.13. In the short term, pressure arising from the increase in the grant will be met from reserves pending a further review of the grants during 2018/19.
- 4.14. Policy and Resources also includes the revenue budget for repair and maintenance of the County Council's estate and is managed by the Director of Culture, Communities and Business Services.

Culture Communities and Business Services (CCBS)

- 4.15. The department delivers a wide range of services with gross expenditure in the region of £89 million a year and income streams of around £56 million, leaving a net cash limit of £33 million. In addition the department is responsible for managing the repairs and maintenance of the corporate estate (£7.8 million) and has Service level agreements with 524 schools, including 28 Academies (£16 million), the Coroners service (£1.7 million) and the relationship with various major Trusts including the Hampshire cultural Trust, together with responsibility for the delivery of the Broadband programme of £30 million and capital projects of £21 million.
- 4.16. The department is also responsible for 5 Business Units with a turnover of over £60 million. Hampshire Transport Management was successful in winning the contract with Skanska to maintain the highways fleet, a contract which has a value of £14 million.
- 4.17. HC3s (Catering) has agreed an increase to the price of a school meal from September next year which will help to cover the increase in food and labour costs. The combined surpluses of the business units amounts to £0.6 million and are held primarily for reinvestment in new technology, asset replacement

and contracts with new customers, which will generate a longer term return on investment through increased competitiveness, additional income or cost efficiencies. The accumulated surpluses have also provided contributions of £1.5m a year in both 2015/16 and 2016/17 to the County Council's T2017 programme.

- 4.18. Property Services continue to generate external income of £9.8 million through the provision of services to a number of external organisations and schools. A key piece of work known as Property Futures is nearing completion and will deliver a new, lower cost and more efficient operating model from April next year. A new strategy for the council's office estate is also nearing completion with the aims of achieving higher levels of utilisation and revenues.

5. 2017/18 Revenue Budget

- 5.1. Enhanced financial resilience reporting, which looks not only at the regular financial reporting carried out in previous years but also at potential pressures in the system and the achievement of savings being delivered through transformation, has continued through regular reports to the Corporate Management Team (CMT) and periodic reports to Cabinet.
- 5.2. Overall, for Policy and Resources, the expected financial position at the end of 2017/18 is a balanced budget.
- 5.3. This net position results from a combination of factors including:
- early achievement of Tt2019 savings
 - one-off savings in 2017/18 including staff vacancies
 - off set by one off expenditure relating to the transformation programmes which will be funded from cost of change or other reserves at the end of the year.
- 5.4. The budget for Policy and Resources has been updated throughout the year and the revised budget is shown in Appendix 1.

6. 2018/19 Revenue Budget Pressures and Initiatives

- 6.1. Over this prolonged period of austerity, all departments have been required to deal with increasing work pressures at a time that staffing resources and other budgets are reducing significantly. Furthermore, as savings become harder and more complex to deliver (linked for example to changes in digital technologies) the cost and timeframes to deliver savings get higher and longer, placing additional strain on the resources available to deliver business as usual activity.
- 6.2. Whilst in relative terms, Policy and Resources Departments are in quite a strong financial position it is clear that pressure is building in these areas. Policy and Resources Departments have also been using their cost of change reserves to fund additional capacity in their transformation teams and the corporate Transformation Practice. The potential longer timeframes for delivering the County Council's Transformation to 2019 Programme will also

mean that these teams will be in place for longer, placing further pressure on available resources.

7. Revenue Savings Proposals

- 7.1. In line with the current financial strategy, there are no new savings proposals presented as part of the 2018/19 budget setting process. Savings targets for 2019/20 were approved as part of the MTFS to 2020 by the County Council in July 2016. Savings proposals to meet these targets have been developed through the Tt2019 Programme and were approved by Executive Members, Cabinet and County Council in October and November this year.
- 7.2. Some savings will be implemented prior to April 2019 and any early achievement of savings in 2018/19 can be retained by departments to meet cost of change priorities. It is anticipated that £4.3 million of savings will be achieved in 2018/19. These savings are retained within the overall cash limit and adjusted within individual budget lines in Appendix 1.

8. 2018/19 Revenue Budget Other Expenditure

- 8.1. The budget includes some items which are not counted against the cash limit. This includes business units whose costs are covered by customer income and also the Coroner's service which is budgeted for outside of the Policy and Resources cash limit, as the County Council has no direct control over service levels provided and costs incurred.

9. Budget Summary 2018/19

- 9.1. The budget update report presented to Cabinet in December included provisional cash limit guidelines for each department. The cash limit for Policy and Resources in that report was £91.521 million which was a £3.957 million increase on the previous year, largely reflecting inflation.
- 9.2. Appendix 1 sets out a summary of the proposed budgets for the service activities provided by Policy and Resources for 2018/19 and show that these are within the cash limit set out above.
- 9.3. In addition to these cash limited items there are further budgets within the responsibility of Policy and Resources, as shown in the table below:

	2018/19	
	£'000	£'000
Cash Limited Expenditure	207,932	
Less Income (Other than Government Grants)	(116,411)	
Net Cash Limited Expenditure		91,521
Trading Units Net (Surplus)		(584)
Coroners		1,747
Less Government Grants:		
• Local reform and community voice	(561)	
• Inshore fisheries and conservation	(204)	
Total Government Grants		(765)
Total Net Expenditure		91,919

CORPORATE OR LEGAL INFORMATION:**Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	Yes
People in Hampshire live safe, healthy and independent lives:	Yes
People in Hampshire enjoy a rich and diverse environment:	Yes
People in Hampshire enjoy being part of strong, inclusive communities:	Yes

Other Significant Links

Links to previous Member decisions:	
<u>Title</u>	<u>Date</u>
Transformation to 2019 – Revenue Savings Proposals (Executive Member for Policy and Resources) P&R Transformation to 2019	22 September 2017
Medium Term Financial Strategy Update and Transformation to 2019 Savings Proposals (Cabinet) Medium term financial strategy	16 October 2017
Budget Setting and Provisional Cash Limits 2018/19 (Cabinet) Budget setting - provisional cash limits	11 December 2017
Direct links to specific legislation or Government Directives	
<u>Title</u>	<u>Date</u>

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

DocumentLocation

None

IMPACT ASSESSMENTS:

1. Equality Duty

1.1 The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2 Equalities Impact Assessment:

The budget setting process for 2018/19 does not contain any proposals for major service changes which may have an equalities impact. Proposals for budget and service changes which are part of the Transformation to 2019 Programme were considered in detail as part of the approval process carried out in October and November 2017 and full details of the Equalities Impact Assessments relating to those changes can be found in Appendices 4 to 7 in the October Cabinet report linked below:

[equality impact assessments](#)

2. Impact on Crime and Disorder:

2.1 The proposals in this report are not considered to have a direct impact on the prevention of crime, but the delivery of some services may have an indirect impact on crime and disorder and where this is the case it will be taken into account as part of the service delivery.

Climate Change:

- a) How does what is being proposed impact on our carbon footprint / energy consumption?

The proposed budget contains measure that will assist in reducing the County Council's carbon footprint and changes to services are designed in such a way to also achieve this objective.

- b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts?

The delivery and transformation of services will ensure that climate change issues are taken into account where relevant.

Budget Summary 2018/19 – Policy and Resources

Service Activity	Original Budget 2017/18 £'000	Revised Budget 2017/18 £'000	Proposed Budget 2018/19 £'000
Legal Services	2,267	2,390	2,495
Transformation	893	1,771	1,012
Governance	2,449	2,458	2,463
Total Transformation and Governance	5,609	6,619	5,970
Finance	3,645	3,514	3,717
HR	4,106	4,310	4,366
IT	18,777	20,663	21,341
Audit	660	644	661
Customer Business Services	3,512	2,307	2,404
Corporate Resources Transformation	37	806	854
Corporate Resources Management	867	170	183
Total Corporate Resources	31,604	32,414	33,526
Communication, Marketing & Advertising	535	555	565
Corporate Customer Services	2,125	2,813	2,824
Web Team	641	593	563
Insight & Engagement	651	568	722
Chief Executive's Office & Leadership Support	792	801	764
Total Customer Engagement Service	4,744	5,330	5,438
Total Corporate Services	41,957	44,363	44,934
Corporate & Democratic Representation	66	66	66
Grants to Vol	222	222	227
Grants & Contributions to Voluntary Bodies	787	787	806
Southern Sea Fisheries	307	348	307
Members Devolved Budgets	390	624	390
Rural Affairs	200	110	200
Other Miscellaneous	221	221	221
P&R Non Departmental Budgets (Direct)	2,193	2,378	2,217
Members Support Costs	1,721	1,721	1,749
Corporate Contribution to Trading Units	105	0	0
Repairs & Maintenance	7,565	7,621	7,812
Strategic Asset Management	1,501	5,051	1,254
Other Miscellaneous	323	323	331
P&R Non Departmental Budgets (Central)	11,215	14,716	11,146
Total Other Policy and Resources	13,408	17,094	13,363
Transformation	57	507	210
Rural Broadband	243	244	250
CCBS IT Budget and Rural Funding	0	214	76
Transformation and Business Management	300	965	536

Service Activity	Original Budget 2017/18 £'000	Revised Budget 2017/18 £'000	Proposed Budget 2018/19 £'000
Regulatory Services	1,432	1,343	1,076
Business Support	774	766	833
Scientific Services	8	18	49
Asbestos	(1)	7	(21)
Total Community and Regulatory Services	2,213	2,134	1,937
Risk, Health & Safety	193	195	199
Sir Harold Hillier Gardens	312	220	87
Total Culture & Heritage	505	415	286
Corporate Estate	(189)	(196)	(194)
County Farms	(501)	(500)	(497)
Development Account	(417)	(417)	(415)
Sites for Gypsies and Travellers	54	54	55
Property Services	1,691	1,326	1,687
Office Accommodation/Workstyle	5,139	5,003	4,591
Facilities Management	3,037	3,065	3,337
Hampshire Printing Services	0	(139)	(136)
Caretaking & Cleaning Services	0	(11)	(11)
Segensworth Unit Factories	0	(12)	(12)
Print Sign Workshop	9	9	9
Total Property Services and Facilities	8,823	8,182	8,414
CCBS Planned contribution to Cost of Change	(168)	(261)	1,093
Total CCBS P&R Services	11,673	11,435	12,266
Total CCBS CRC Services	20,526	20,697	20,958
Total CCBS	32,199	32,132	33,224
Total Policy and Resources Cash Limited Budget	87,564	93,589	91,521
Coroners	1,650	1,817	1,747
Trading Units:			
School Library Service	0	0	0
River Hamble	(25)	(25)	(25)
Infrastructure & Partnership Procurement	(235)	0	0
Segensworth Unit Factories	(12)	0	0
County Supplies	(295)	(295)	(328)
HC3S	(9)	(258)	(115)
Hampshire Transport Management	(9)	(9)	(116)
Total Trading Units	(585)	(587)	(584)

Service Activity	Original Budget 2017/18 £'000	Revised Budget 2017/18 £'000	Proposed Budget 2018/19 £'000
Government grants:			
Local reform and Community Voice	(552)	(561)	(561)
Inshore Fisheries and Conservation	(204)	(245)	(204)
Library DOTS project	0	(178)	0
Corporate Digital Project	0	(911)	0
Total Government Grants	(756)	(1,895)	(765)
Total Net Expenditure Policy and Resources	87,873	92,924	91,919

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Policy and Resources
Date:	22 January 2018
Title:	2018/19 to 2020/21 Capital Programme Report for Policy and Resources
Report From:	Chief Executive, Director of Culture, Communities and Business Services, Director of Transformation and Director of Corporate Resources

Contact name: Rob Carr

Tel: 01962 847508

Email: rob.carr@hants.gov.uk

1. Recommendation(s)

To approve for submission to the Leader and the Cabinet:

- 1.1. The capital programme for 2018/19 to 2020/21 as set out in Appendix 1.
- 1.2. The revised capital programme for 2017/18 as set out in Appendix 2.

2. Executive Summary

- 2.1. This report seeks approval for submission to the Leader and Cabinet of the proposed capital programme for Policy and Resources for 2018/19 to 2020/21.
- 2.2. The report has been prepared in consultation with the Executive Member and will be reviewed by the Policy and Resources Select Committee. It will be reported to the Leader and Cabinet on 5 February 2018 to make final recommendations to County Council on 22 February 2018.
- 2.3. In accordance with the provisional capital guidelines approved by Cabinet in December 2017, the report considers the schemes which it is proposed to include in the capital programmes for 2018/19, 2019/20 and 2020/21 and also presents the revised programme for 2017/18.
- 2.4. The proposals contained in this report are derived from the departmental service plans which have been developed to support the priorities of the Corporate Strategy.

3. Contextual information

- 3.1. Executive Members have been asked to prepare proposals for:

- a locally-resourced capital programme for the three-year period from 2018/19 to 2020/21 within the guidelines used for the current capital programme including the third year, 2020/21, at a similar level to 2019/20
 - a programme of capital schemes in 2018/19 to 2020/21 supported by Government grants as announced by the Government.
- 3.2. The medium term financial strategy is closely linked to the Corporate Strategy and the Corporate Business Plan to ensure that priorities are affordable and provide value for money and that resources follow priorities.

4. Locally resourced capital programme

- 4.1. The cash limit guidelines for the locally resourced capital programme for the Policy and Resources portfolio service set by Cabinet are as follows:

	£'000
2018/19	4,692
2019/20	4,692
2020/21	4,692

- 4.2. Executive Members may vary the guidelines between years provided their total three-year guideline is not exceeded and bunching of payments in any one year or front-loading is avoided.
- 4.3. Executive Members may propose supplementing their capital guidelines under the 'prudential framework' agreed by Cabinet at its meeting on 24 November 2003, as amended by Cabinet in February 2006. From 2009/10, Hampshire Transport Management (HTM) has used prudential borrowing to fund the purchase of vehicles instead of leasing them to generate savings. The allocation for this scheme is included within the guidelines above.
- 4.4. Further details of the 2018/19 capital programme are provided in section 5.

5. Proposed capital programme 2018/19 to 2020/21 – locally resourced schemes

- 5.1. The programme proposed for 2018/19 to 2020/21 is largely based upon the allocation of resources between priorities in the current 2017/18 to 2019/20 capital programme. The programme is detailed in Appendix 1.
- 5.2. Capital investment by business units is also included in the capital programme. This includes an annual allocation of £3 million for vehicle purchases by Hampshire Transport Management (HTM). An increase of £1m per annum from 2017/18 was approved by Cabinet in October 2017 to enable HTM to respond to growing business especially with schools and colleges looking for an environmentally friendly fleet alongside an upsurge in customers reviewing their fleets again considering environmental credentials alongside potential efficiencies. The cost of these purchases is recovered through business unit charges to customers.

- 5.3. In addition, HTM plan to draw on their business unit reserves to fund vehicle workshop refurbishment works.
- 5.4. These movements are summarised in the table below:

	2018/19	2019/20	2020/21
	£'000	£'000	£'000
Guideline set by Cabinet	4,692	4,692	4,692
HTM – use of business unit reserves	600	-	-
Proposed locally resources programme	5,292	4,692	4,692

6. Proposed capital programme 2018/19 to 2020/21 supported by Government allocations

- 6.1. The Government has allocated all of its support for the capital programme in the form of capital grants, and not as borrowing allocations.
- 6.2. The Secretary of State has not yet announced details of individual local authority capital allocations for 2018/19, 2019/20 and 2020/21. However, the Education and Skills Funding Agency (ESFA) has recently announced that the 2018/19 Schools Condition Allocation (SCA) will be allocated to Local Authorities based on the same criteria as 2017/18. For planning purposes, a continuation of 2017/18 allocations is being assumed.
- 6.3. In 2017/18, the Government announced a Schools Condition Allocation grant of £17,536,055 for local authority schools and Sure Start early years centres. This is similar to the allocation for 2016/17 and is indicative of future years allocations, although these will be adjusted for any changes in the size of the Hampshire school estate.
- 6.4. The full grant is added to the Policy and Resources cash limit to allow the funding to be managed flexibly between condition and suitability works. Priorities are jointly agreed with Children's services.

6.5. The cash limit guidelines for this part of the capital programme are as follows:

Capital grant	
	£'000
2018/19 (Assumed)	17,536
2019/20 (Assumed)	17,536
2020/21 (Assumed)	17,536

6.6. Close working between Property Services and Children’s Services staff ensures maximum impact is achieved from the Schools Condition Allocation funding. The detailed programme of work will continue to be reported to the Building, Land and Procurement Panel with any major schemes being reported to the Executive Member Policy & Resources for approval.

7. Capital programme summary

7.1. On the basis of the position outlined above, the total value of the capital programmes submitted for consideration for the three years to 2020/21 are:

	Schemes within locally resourced guidelines	Schemes supported by Government allocations	Total
	£'000	£'000	£'000
2018/19	5,292	17,536	22,828
2019/20	4,692	17,536	22,228
2020/21	4,692	17,536	22,228

Note: The above figures are net of developers' contributions and exclude the costs of land for programme schemes which are dealt with outside the guidelines

8. Revenue implications

8.1. The on-going service and maintenance implications of the proposed capital programme are funded from within the revenue budget. Some schemes are

of an invest to save nature and thus have a positive impact on the revenue budget.

- 8.2. In line with proper accounting practice, the asset value resulting from capital expenditure is depreciated over the expected life of the asset with a corresponding charge to the income and expenditure account. However, this accounting adjustment does not directly impact the cash limited budget of services. The estimated depreciation arising from the proposed capital programme is as follows:

	Full year cost
	£'000
2018/19	681
2019/20	669
2020/21	669
Total	<u>2,019</u>

9. Revised 2017/18 capital programme

- 9.1. The revised 2017/18 capital programme for Policy and Resources is shown in Appendix 2 and totals £75.5 million. The changes since the capital programme was approved in February 2017 are summarised below:

	2017/18
	£'000
Approved programme	32,272
Underspends and schemes carried forward from previous years	9,353
Approved additional prudential borrowing	10,500
Draw down of approved corporate funding	6,970
External funding	99
Future capital receipts	15,966
Developers contributions	256
Revenue contributions to capital	276
Transfers to other departments	-680

Technical adjustments

466

75,478

10. Conclusions

10.1. The proposed capital programme for Policy and Resources as summarised in section 7 is in line with the guidelines set by Cabinet. In addition, it plans to use the allocated Government grants in full. The main priority of the programme continues to be structural maintenance and improvement of the County's built and rural estate, cultural facilities together with planned investment in IT infrastructure. The programme supports the delivery of services countywide and contributes to the corporate aims:

- Hampshire maintains strong and sustainable economic growth and prosperity
- People in Hampshire live safe, healthy and independent lives
- People in Hampshire enjoy a rich and diverse environment
- People in Hampshire enjoy being part of strong, inclusive communities.

CORPORATE OR LEGAL INFORMATION:**Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	Yes
People in Hampshire live safe, healthy and independent lives:	Yes
People in Hampshire enjoy a rich and diverse environment:	Yes
People in Hampshire enjoy being part of strong, inclusive communities:	Yes

Other Significant Links

Links to previous Member decisions:	
<u>Title</u>	<u>Date</u>
Medium Term Financial Strategy Update and Transformation to 2019 Savings Proposals (Cabinet) Medium term financial strategy	16 October 2017
Budget Setting and Provisional Cash Limits 2018/19 (Cabinet) Budget setting - provisional cash limits	11 December 2017
Direct links to specific legislation or Government Directives	
<u>Title</u>	<u>Date</u>

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
None	

IMPACT ASSESSMENTS:

1. Equality Duty

1.1 The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
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- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2 Equalities Impact Assessment:

Equalities impact assessments will be considered when individual project appraisals are developed.

2. Impact on Crime and Disorder:

2.1 Crime prevention issues will be considered when individual project appraisals are developed.

Climate Change:

- a) How does what is being proposed impact on our carbon footprint / energy consumption?

All relevant developments within the capital programme are subject to specific, detailed assessments. Energy conservation, and where applicable enhancing biodiversity, are priorities for all major building schemes.

- b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts?

Where appropriate capital schemes are planned with adaptation to climate change in mind, such as the inclusion of passive cooling, solar shading, sustainable urban drainage and rainwater harvesting systems in building projects where technically feasible and deliverable within budget constraints.

Policy and Resources

Ref	Project	Construct- ion Works	Fees	Furniture Equipment (excluding Vehicles Grants)	Total Cost (excluding sites)	Revenue Effect in Full Year	
						Running Costs	Capital Charges
		£'000	£'000	£'000	£'000	£'000	£'000
	2018/19 Schemes						
	Schemes Supported from Local Resources						
	Culture, Communities and Business Services						
1	Office Accommodation Schemes	350	58	-	408	-	8
2	Vehicles for Hampshire Transport Management #	-	-	3,000	3,000	-	300
3	Hampshire Transport Management Vehicle Workshop	515	85	-	600	-	12
4	Community Buildings and Village Halls	-	-	125	125	-	-
5	CCBS Minor Works	328	-	-	328	-	7
	Corporate Services						
6	Contingency	185	-	-	185	-	3
	Total Programme Supported by Local Resources	1,378	143	3,125	4,646	-	330

Capital Programme - 2018/19

Site Position	Contract Start		Remarks	Ref
	Date	Duration		
	Qtr	Months		
			The following schemes all reflect the current Corporate Priorities	
N/A	-	-	Various schemes throughout the County	1
N/A	-	-	Continuing programme of replacing vehicles	2
N/A	-	-	Refurbishment of Petersfield HTM vehicle workshop	3
Owned	1	12	Grants and contributions towards the development of community buildings and village halls.	4
N/A	1	12	Provision of minor works across the department including Library and Countryside services	5
N/A	-	-		6
			# controlled on an accrued expenditure basis	

Policy and Resources

Ref	Project	Construct- ion Works	Fees	Furniture Equipment Vehicles Grants	Total Cost (excluding sites)	Revenue Effect in Full Year	
						Running Costs	Capital Charges
		£'000	£'000	£'000	£'000	£'000	£'000
	2018/19 Schemes (continued)						
	Schemes Supported by the Government						
	Schools Condition Allocation (SCA)						
7	Alderwood School, Aldershot	800	132		932	-	19
8	Applemore School, Dibden Purlieu	900	148		1,048	-	21
9	Westgate School, Winchester	900	148		1,048	-	21
10	Schools Condition Allocation (costing less than £250,000)	12,453	2,055	-	14,508	-	290
	Total Schemes Supported by the Government	15,052	2,484	-	17,536	-	351
	Total Excluding Land				22,182	-	681
	Advance and Advantageous Land Purchases				646	-	-
	Total Programme				22,828	-	681

Capital Programme - 2018/19

Site Position	Contract Start		Remarks	Ref
	Date	Duration		
	Qtr	Months		
			The following schemes all reflect the current Corporate Priorities	
Owned	1	9	ROSLA block thermal upgrading, roof recovering and recladding	7
Owned	1	8	ROSLA block thermal upgrading, roof recovering and recladding	8
Owned	1	9	SCOLA recladding and window replacement	9
Owned	-	-	Major improvements to school buildings	10

Policy and Resources

Ref	Project	Construct- ion Works	Fees	Furniture Equipment Vehicles Grants	Total Cost (excluding sites)	Revenue Effect in Full Year	
						Running Costs	Capital Charges
		£'000	£'000	£'000	£'000	£'000	£'000
	2019/20 Schemes						
	Schemes Supported from Local Resources						
	Culture, Communities and Business Services						
11	Office Accommodation Schemes	350	58	-	408	-	8
12	Vehicles for Hampshire Transport Management #	-	-	3,000	3,000	-	300
13	Community Buildings and Village Halls	-	-	125	125	-	-
14	CCBS Minor Works	328	-	-	328	-	7
15	Contingency	185	-	-	185	-	3
	Total Programme Supported by Local Resources	863	58	3,125	4,046	-	318
	Schemes Supported by the Government						
16	Schools Condition Allocation	15,052	2,484	-	17,536	-	351
	Total Schemes Supported by the Government	15,052	2,484	-	17,536	-	351
	Total Excluding Land				21,582		669
	Advance and Advantageous Land Purchases				646		
	Total Programme				22,228		669

Capital Programme - 2019/20

Site Position	Contract Start		Remarks	Ref
	Date	Duration		
	Qtr	Months		
			The following schemes all reflect the current Corporate Priorities	
N/A	-	-	Various schemes throughout the County	11
N/A	-	-	Continuing programme of replacing vehicles	12
Owned	1	12	Grants and contributions towards the development of community buildings and village halls.	13
N/A	1	12	Provision of minor works across the department including Library and Countryside services	14
N/A	-	-		15
Owned	-	-	Major improvements to school buildings	16
			# controlled on an accrued expenditure basis	

Policy and Resources

Ref	Project	Construct- ion Works	Fees	Furniture Equipment Vehicles Grants	Total Cost (excluding sites)	Revenue Effect in Full Year	
						Running Costs	Capital Charges
		£'000	£'000	£'000	£'000	£'000	£'000
	2020/21 Schemes						
	Schemes Supported from Local Resources						
	Culture, Communities and Business Services						
17	Office Accommodation Schemes	350	58	-	408	-	8
18	Vehicles for Hampshire Transport Management #	-	-	3,000	3,000	-	300
19	Community Buildings and Village Halls	-	-	125	125	-	-
20	CCBS Minor Works	328	-	-	328	-	7
21	Contingency	185	-	-	185	-	3
	Total Programme Supported by Local Resources	863	58	3,125	4,046	-	318
	Schemes Supported by the Government						
22	Schools Condition Allocation	15,052	2,484	-	17,536	-	351
	Total Schemes Supported by the Government	15,052	2,484	-	17,536	-	351
	Total Excluding Land				21,582		669
	Advance and Advantageous Land Purchases				646		
	Total Programme				22,228		669

Capital Programme - 2020/21

Site Position	Contract Start		Remarks	Ref
	Date	Duration		
	Qtr	Months		
			The following schemes all reflect the current Corporate Priorities	
N/A	-	-	Various schemes throughout the County	17
N/A	-	-	Continuing programme of replacing vehicles	18
Owned	1	12	Grants and contributions towards the development of community buildings and village halls.	19
N/A	1	12	Provision of minor works across the department including Library and Countryside services	20
N/A	-	-		21
Owned	-	-	Major improvements to school buildings	22
			# controlled on an accrued expenditure basis	

Policy and Resources 2017/18 capital programme

1. Latest programme limit:	£'000
Total programme as per budget book	32,272
Carry forward schemes from 2016/17	9,353
HTM – Approved additional prudential borrowing	10,500
Additional approved capital allocations	6,970
Transfers to other departments	-680
School Condition Allocation funding change	-276
Priority Schools Building Programme additional funding	315
Technical Adjustment – prior year starts	466
Future capital receipts	15,966
External grant funding – Arts Council England	60
Developers contributions (Countryside Rights of Way projects)	256
Revenue contributions to capital	276
	<hr/>
	75,478

2. Analysis of 2017/18 programme including carry forwards from 2016/17:	£'000
Vehicles for Hampshire Transport Management (HTM)	3,000
Vehicles for Hampshire Highways Services Contract	9,500
Havant Day Services access road	<u>55</u>
Schemes controlled on an expenditure basis:	<u>12,555</u>
Capital repairs - Schools Condition Allocation (SCA) works	17,536
Priority Schools Building Programme (PSBP2)	10,673
Property Services Funded School Projects	62
Office Accommodation	408
Facilities Management schemes	205
Workstyle schemes:	
- Capital House	440
- Lymington Hub	300
- Falcon House	300
Farnborough Hub remodelling	257
Gosport Community Hub	750
Investment in Hampshire	3,000
Market Town Fund	1,320
Advance and Advantageous Land	646
Botley – Infrastructure and Utility Works	15,695
Energy Performance Programme (EPP):	
- LED Relighting	20
- LED Lighting Replacement & Electric Vehicle (EV) Charging Points	1,720
- Electric Vehicles & Battery Storage Technology	1,000

IT Services:	
- Major replacement projects	382
- Replacement of Equipment	639
- SAP HANA	308
- Corporate Wi-fi Upgrade	1,500
Rights of Way/Byways	526
Countryside Storm Damage repair programme	282
Community Buildings and Village Halls investment	1,328
ICT Developments	120
Customer Access Improvements	80
CCBS Minor Works	3
Calshot:	
- POD Village	271
- Pay and Play Activity Development	275
Runway's End:	
- Camping Pods	50
Arts Centres	30
Library DOTS (Digital; Options, Training and Support) project - Purchase of iPads	60
Footway Improvements	15
Unallocated 25% of Capital receipts	1,701
Schemes controlled on a starts basis:	61,902
Unallocated	1,021
Policy and Resources Capital Programme 2017/18	75,478

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HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Policy and Resources
Date:	22 January 2018
Title:	Major Highway Scheme: Botley Bypass – Land purchase
Report From:	Director of Culture, Communities and Business Services

Contact name:

Tel: 01962 846617

Email: chris.jelliffe@hants.gov.uk

1. Recommendations

- 1.1. That approval be given to acquire all third party interests in land, and any necessary rights, required for or to facilitate or enable the delivery of the proposed Botley Bypass (the Scheme), on detailed terms and conditions to be settled by the Director of Culture, Communities and Business Services (Strategic Manager – Assets and Development).
- 1.2. That, in order to ensure the delivery of the major highway scheme in a timely manner, authority be given to the making of a compulsory purchase order as soon as possible to run in parallel with negotiations to preferably acquire all third party interests in land and any necessary rights by agreement.
- 1.3. That delegated authority is given to the Director of Culture, Communities and Business Services (Strategic Manager – Assets and Development) to amend the scope of land required for the delivery of the Scheme, as shown on the appended plans, on the basis that it will not be extended but could be revised or minimised.
- 1.4. That authority be delegated to the Director of Economy, Transport and Environment and the Head of Legal Services to progress any appropriate Orders, Notices and Statutory procedures and obtain any consents, rights or easements that are necessary for the Scheme.
- 1.5. That, at the relevant time, the County Council's existing landholdings required for the Scheme be appropriated from County Farms purposes to Transportation (Highways) purposes.

2. Executive Summary

- 2.1. The purpose of this paper is to consider the land requirements for the strategically important major highway scheme known as Botley Bypass (the Scheme).
- 2.2. This paper:

- Explains the significant benefits of the Scheme.
- Sets out consultation arrangements.
- Confirms land purchase requirements.
- Confirms the legal context and funding.
- Recommends that the necessary land interests be acquired.
- Recommends that a compulsory purchase order be made in order to ensure timely scheme delivery.

3. The Scheme

3.1. Botley experiences a significant amount of through traffic, between the Fareham area to the east and the wider Eastleigh, Winchester and Hedge End areas to the west. The traffic currently runs through the centre of Botley, along the High Street. Traffic congestion particularly during peak periods contributes towards air quality problems, and severance of pedestrians. The High Street has been identified as an Air Quality Management Area. The forecast levels of new development in the wider Botley area over the next 20 years, combined with traffic growth generally, will only compound existing traffic problems in the area.

3.2. To address these issues, a scheme has been developed to provide Botley with a suitable bypass. This is a strategically important scheme for the County Council and has been endorsed by the Executive Member for Environment and Transport through a series of reports. The Scheme objectives are:

- To improve the amenity of Botley village centre by reducing the volume of through traffic and numbers of heavy goods vehicles in the High Street.
- To reduce noise and vibration in the village centre.
- To improve air quality in the village.
- To improve the environment for pedestrians and cyclists, and to reduce severance through Botley village.
- To enhance connectivity across the wider area by providing improved highway linkages for through traffic from existing and planned areas of housing to existing and planned areas of employment, including that at Whiteley and Hedge End.

3.3. The proposed Scheme involves provision of a new single carriageway road passing to the north and east of Botley, including across the River Hamble, and on-line widening of Woodhouse Lane to the west of Botley. There will also be complementary traffic management measures through Botley village.

4. Consultations and Equalities

4.1. Good practice has been followed by consulting early in the design process in relation to the Scheme to enable public comments to influence the design, and by setting out how comments have lead to the present design. Public consultation was carried out in June and July 2016, the results of which were

reported to the Executive Member for Environment and Transport in a report in November 2016.

- 4.2. An Equalities Impact Assessment has been completed for the proposed bypass and this identifies that there is a neutral impact on groups with protected characteristics.

5. Land Requirements

- 5.1. A total of approximately 12.6 ha (31 acres) of land is required for the Scheme. A significant proportion of this (almost 70%) is already in County Council ownership. The land forms part of the County Farms Estate and comprises parts of Uplands Farm. Other parts of these landholdings are under active consideration for school and housing development. There has been considerable liaison with the tenant farmer of Uplands Farm over the proposals and agreement is already in place to relocate the tenant to another County Farms landholding at Compton, Winchester. It is intended that the parts of Uplands Farm that are required for the bypass Scheme will in due course be appropriated to Highways purposes.
- 5.2. In the vicinity of the River Hamble and to the east of the River, the route crosses predominantly land in third party ownership. In addition, a number of relatively small areas of third party land are required on either side of Woodhouse Lane in order to undertake the proposed road widening and realignment.
- 5.3. Initial discussions have been held with the landowners affected by the Scheme. Discussions have also been held with tenant farmers who farm land crossed by the proposed bypass.
- 5.4. At his meeting on 16 January 2018, the Executive Member for Environment and Transport is being asked to confirm that the extent of land required in order to deliver the Scheme is as shown on the appended plans. The Executive Member is also being asked to approve a recommendation that the Executive Member for Policy and Resources be requested to give approval to the acquisition of all necessary third party land interests required for the delivery of the Scheme and to the making of a compulsory purchase order as necessary to ensure construction of the Scheme within expected timescales. The County Council's landholdings need to be included in the compulsory purchase order in case the land is subject to rights of way or other easements benefitting third parties. The making of a compulsory purchase order is considered necessary in order to be able to deliver the Scheme in a timely manner.
- 5.5. The decisions of the Executive Member for Environment and Transport on 16 January 2018 will be reported orally at the meeting.

6. Legal Context

- 6.1. The County Council has the power to make compulsory purchase orders and in relation to this road construction scheme the enabling power is the Highways Act 1980.

- 6.2. The Compulsory Purchase Process Guidance from the Department for Communities and Local Government (CPO Guidance) states that compulsory purchase orders should only be made where: (a) there is a compelling case in the public interest; and (b) the purposes for which the compulsory purchase order is made justify interfering with the human rights of those with an interest in the land affected. Particular attention should be given to these considerations.
- 6.3. The public interest test is met due to the proposed acquisition delivering the necessary infrastructure to improve access to Botley and the wider Eastleigh and Winchester area, and to encourage much needed economic development, as well as to maximise the wellbeing of residents, particularly in Botley village centre, by reducing congestion and delays and improving air quality.
- 6.4. The County Council has also had regard to the provisions of Article 1 of Schedule 1 of Part II of the First Protocol of the Human Rights Act 1998 to the European Convention on Human Rights. This right relates to the protection of property and is a qualified right that needs to be balanced against the public interest. In light of the significant public benefit that would arise from the delivery of the Scheme, it is considered that it would be appropriate to acquire the land through compulsory purchase should that prove necessary, and that to do so would not constitute an unlawful interference with individual property rights.
- 6.5. Article 6 of Schedule 1 Part 1 of the Convention Rights and Freedoms of the Human Rights Act 1998 secures an absolute right to be given a fair hearing by an independent and impartial tribunal when civil rights may be affected by a decision. In this instance, this requirement is satisfied by means of the compulsory purchase order process, including the holding of an enquiry in to any objections which may be made and the ability to challenge any compulsory purchase order in the High Court.

7. Planning Permission

- 7.1. A planning application for the Scheme was submitted in July 2017 and was approved by the County Council's Regulatory Committee on 15 November 2017, with a formal notice of planning permission subsequently being issued.

8. Funding

- 8.1. It is currently anticipated that the total Scheme cost of £26million including land acquisition costs will be funded via a mixture of local public and private sector contributions along with funding secured via bids to central government.
- 8.2. An October 2017 Cabinet Report identified a Hampshire County Council local contribution of £6million towards the delivery of Phase 1 of the Scheme on Woodhouse Lane. A bid has recently been submitted to the Housing and Infrastructure Fund (HIF) for £10million, the outcome of which will be advised

prior to Spring 2018. Implementation of the remainder of the Scheme will be dependent upon the timing of funding availability.

CORPORATE OR LEGAL INFORMATION:**Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	Yes
People in Hampshire live safe, healthy and independent lives:	Yes
People in Hampshire enjoy a rich and diverse environment:	Yes
People in Hampshire enjoy being part of strong, inclusive communities:	Yes

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Location

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- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

- (a) An Assessment has been carried out and the Scheme is expected to have a neutral impact on groups with protected characteristics. The Scheme will be accessible to all road users. Pedestrians and cyclists will be catered for as part of the proposals to improve access in the area. Here is a link to the EIA:

[Approved](#) EIA

2. Impact on Crime and Disorder:

2.1. The County Council has a legal obligation in Section 17 of the Crime and Disorder Act 1998 to consider the impact of all the decisions it makes on the prevention of crime. The proposals contained in this report have no impact on the prevention of crime.

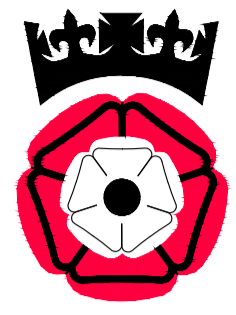
3. Climate Change:

- a) The Scheme will deliver tangible benefits by removing traffic from the centre of Botley and improving air quality.

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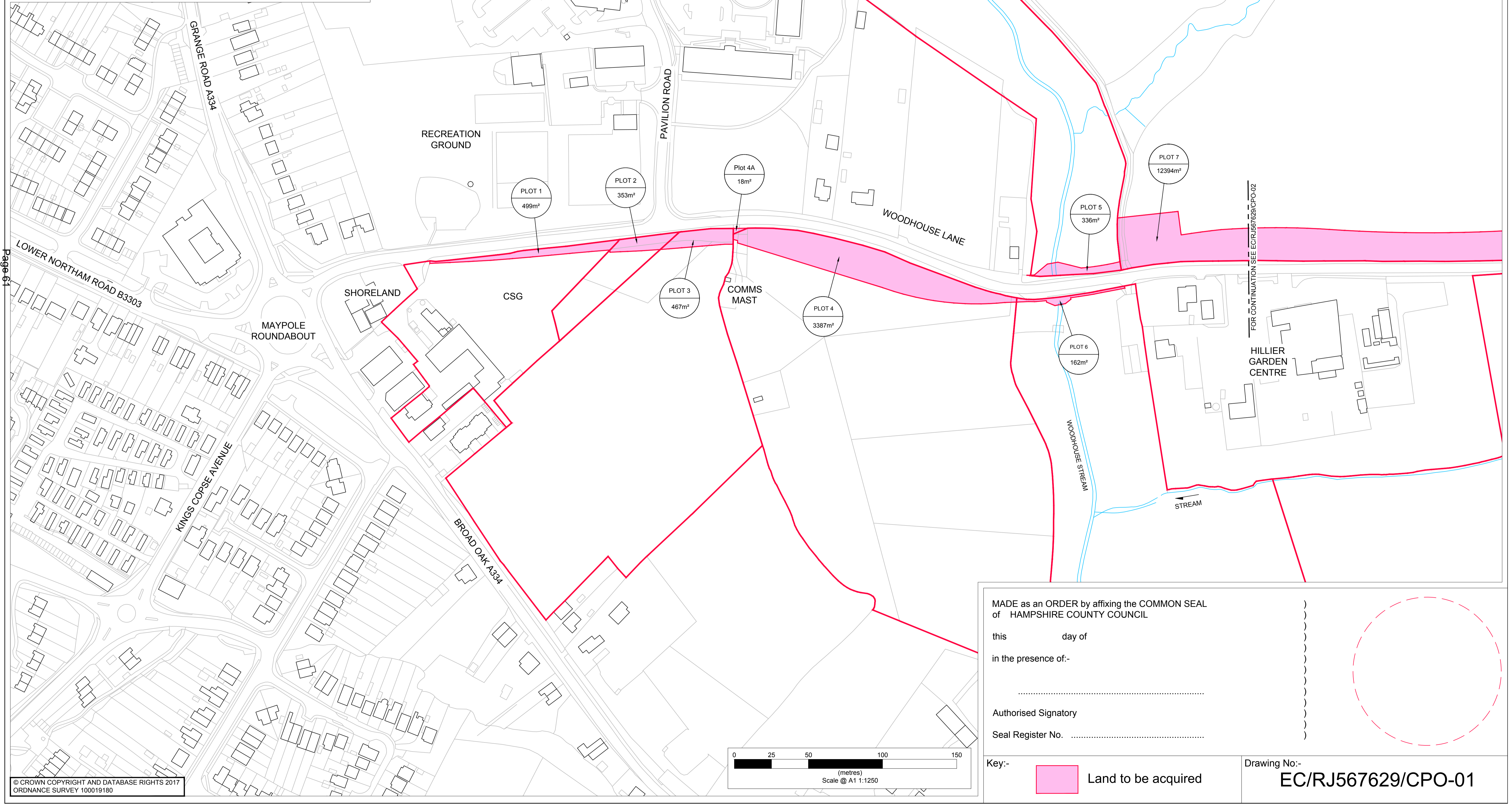
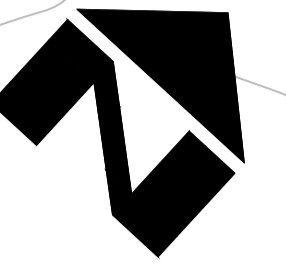
Map Referred to in the Hampshire County Council Botley Bypass Compulsory Purchase Order 2017

Plan 1 of 4



**Hampshire
County Council**

HAMPSHIRE COUNTY COUNCIL
ECONOMY, TRANSPORT AND ENVIRONMENT DEPARTMENT
STRATEGIC TRANSPORT



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FOR CONTINUATION SEE EC/RJ567629/CPO-02

MADE as an ORDER by affixing the COMMON SEAL
of HAMPSHIRE COUNTY COUNCIL

this day of

in the presence of:-

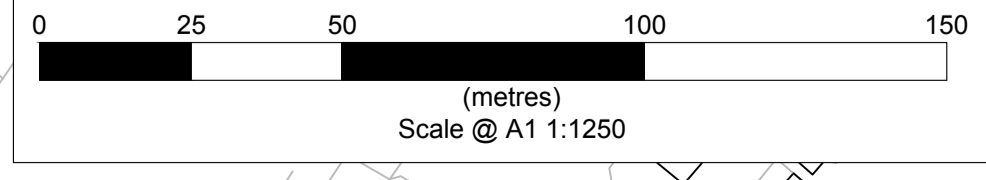
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Authorised Signatory

Seal Register No.

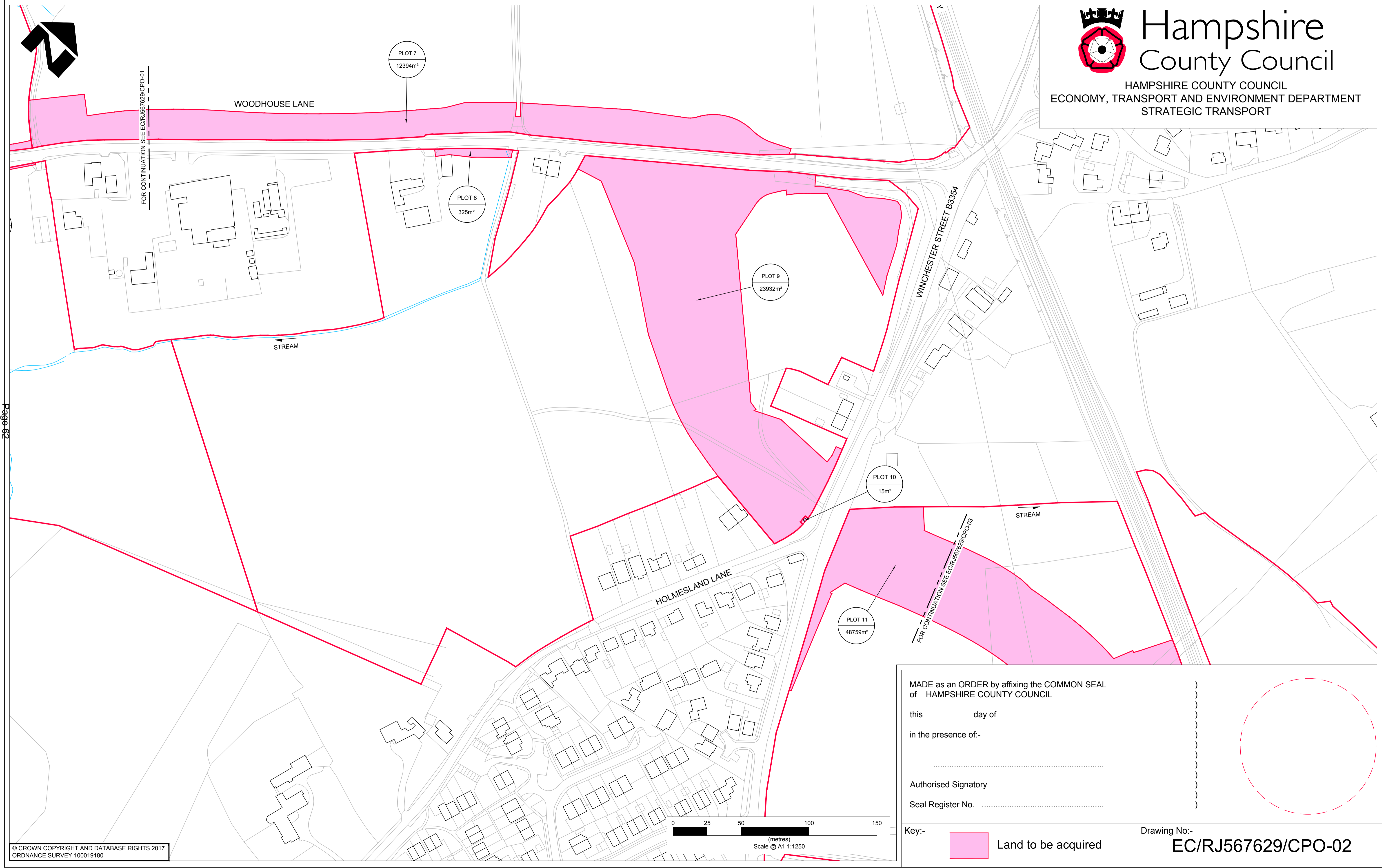
Key:- Land to be acquired

Drawing No:-
EC/RJ567629/CPO-01



Map Referred to in the Hampshire County Council Botley Bypass Compulsory Purchase Order 2017

Plan 2 of 4



Page 62

MADE as an ORDER by affixing the COMMON SEAL
of HAMPSHIRE COUNTY COUNCIL

this day of

in the presence of:-

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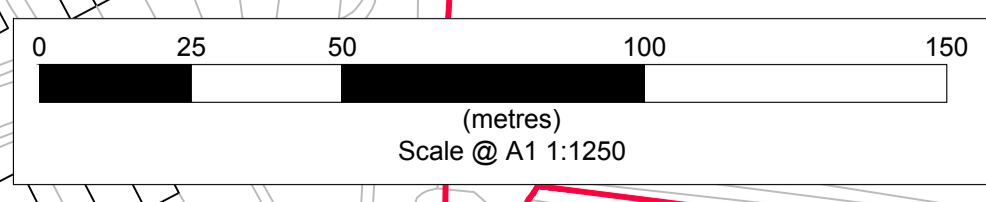
Authorised Signatory

Seal Register No.

Key:-

Land to be acquired

Drawing No:-
EC/RJ567629/CPO-02



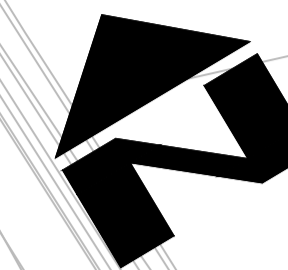
Map Referred to in the Hampshire County Council Botley Bypass Compulsory Purchase Order 2017

Plan 3 of 4

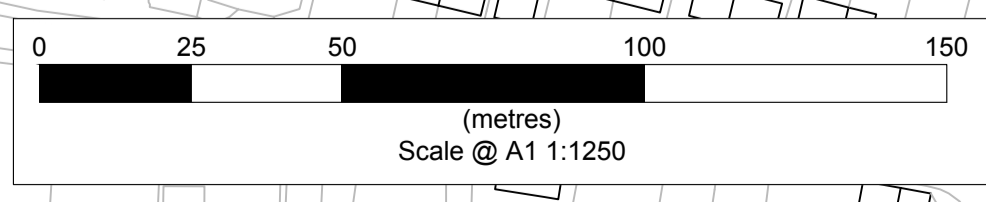
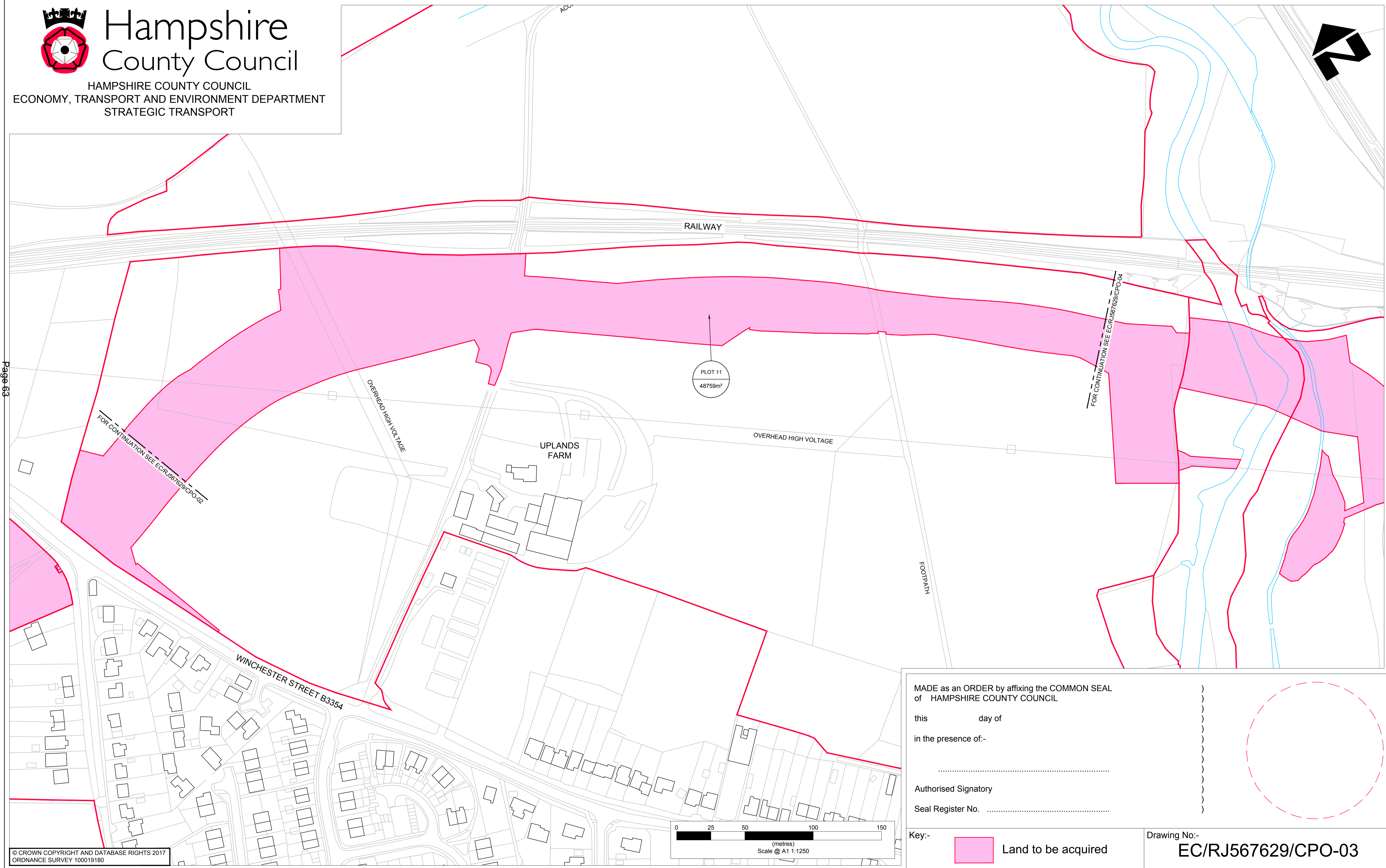


**Hampshire
County Council**

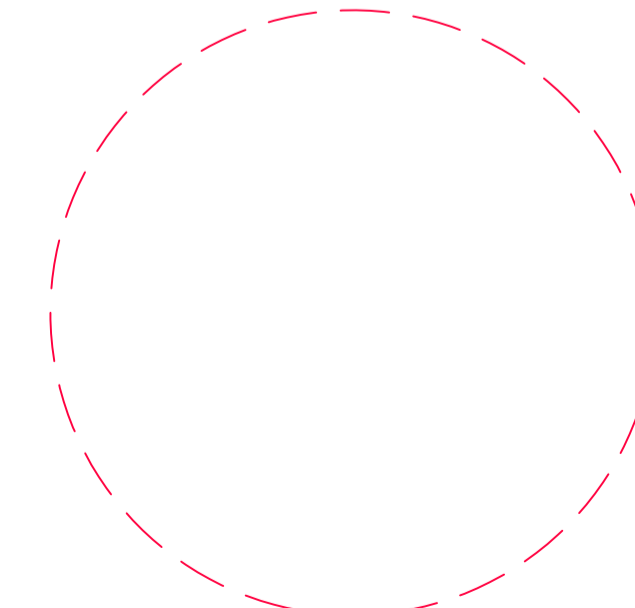
HAMPSHIRE COUNTY COUNCIL
ECONOMY, TRANSPORT AND ENVIRONMENT DEPARTMENT
STRATEGIC TRANSPORT



Page 63



MADE as an ORDER by affixing the COMMON SEAL
of HAMPSHIRE COUNTY COUNCIL)
this day of)
in the presence of:-)
.....)
Authorised Signatory)
Seal Register No.)



Key:- Land to be acquired

Drawing No:-
EC/RJ567629/CPO-03

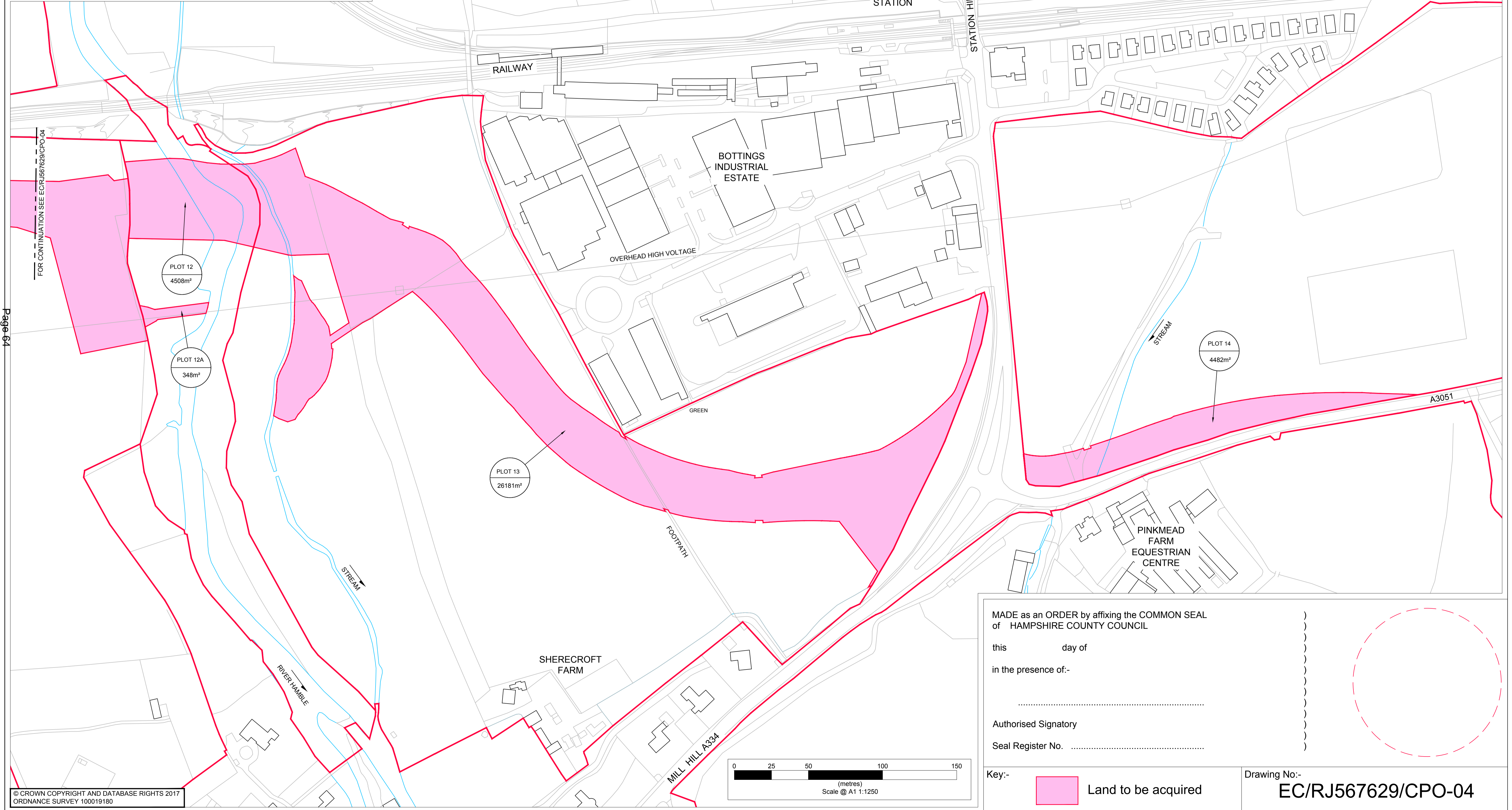
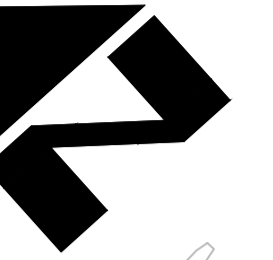
Map Referred to in the Hampshire County Council Botley Bypass Compulsory Purchase Order 2017

Plan 4 of 4



**Hampshire
County Council**

HAMPSHIRE COUNTY COUNCIL
ECONOMY, TRANSPORT AND ENVIRONMENT DEPARTMENT
STRATEGIC TRANSPORT



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FOR CONTINUATION SEE EC/RJ567629/CPO-04

MADE as an ORDER by affixing the COMMON SEAL
of HAMPSHIRE COUNTY COUNCIL

this day of

in the presence of:-

.....

Authorised Signatory

Seal Register No.

Key:- Land to be acquired

Drawing No:-
EC/RJ567629/CPO-04

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Policy and Resources
Date of Decision:	22 January 2018
Decision Title:	Grants to Voluntary Organisations and Other Bodies and Invest in Hampshire funding
Report From:	Director of Transformation and Governance - Corporate Services

Contact name: Louise Pickford

Tel: 01962 847355 Email: louise.pickford@hants.gov.uk

1. Recommendations

- 1.1 That grants totalling £22,000 be approved from the Policy and Resources grants budget to those organisations as outlined in Appendix 2 of this report.
- 1.2.1 That a sum of £21,500 be approved from the Invest in Hampshire fund to the Hampshire Music Service towards the cost of their performance at the Royal Albert Hall on 23 April 2018.
- 1.2.2 That, in addition to the above Invest in Hampshire funding, it be agreed to underwrite the cost of the performance and that the Director of Corporate Resources be given delegated authority to agree the final sum to be paid, should any shortfall be identified.

2. Executive Summary

- 2.1 This report is to consider requests received for financial assistance from the Policy and Resources grants budget and the Invest in Hampshire fund. Details of these requests are outlined in paragraph 5 below and in Appendix 2 to this report.

3. Budget Position

- 3.1 Following commitments made at previous meetings, the Policy and Resources grants budget available at the meeting on 22 January 2018 is £128,505.

4. Grants Criteria

- 4.1 A copy of the criteria used for considering grants from the Policy and Resources grants budget and the Invest in Hampshire fund are attached as Appendix 1 to this report.

5. Invest in Hampshire Fund

- 5.1 Hampshire Music Service is staging a performance at the Royal Albert Hall on 23 April 2018. A spectacular showcase of young talent featuring 2,000 performers from Hampshire (aged between 7 and 18 years) and will include County groups, massed ensembles, a choir of a 1,000, plus dancers and drummers.
- 5.2 The event will include a newly commissioned work “My World”, which challenges our individual role in the pollution of the seas and the collective responsibility to make a positive change. With guests from the Armed Forces, there is also a special performance of Passchendaele and the anthem *We Will Remember Them* to mark and reflect on the centenary of the end of WW1.
- 5.3 The total cost of the event is estimated to be just under £109,000. A sum of £21,500 has been requested from the County Council which will pay for the cost of hiring the Albert Hall, the majority of other costs are expected to be met through ticket sales, other grants or sponsorship.
- 5.4 Hampshire Music Service has many years of experience in organising large scale, high profile and very successful events and this will offer a once in a lifetime opportunity for our Hampshire students to contribute in an internationally recognised venue.
- 5.5 It is therefore recommended that the Executive Member for Policy and Resources agrees to award a sum of £21,500 from the Invest in Hampshire fund towards the performance at the Royal Albert Hall. Given the importance of the event, it is also recommended that the County Council agrees to underwrite the cost of the performance from the Invest in Hampshire fund and that the Director of Corporate Resources be given delegated authority to agree the final sum to be paid, should any shortfall be identified.

6. Legal Implications

- 6.1 Subject to certain restrictions, the County Council has the power under Section 1 of the Localism Act 2011 to do anything that individuals generally may do including the power to give grants.

CORPORATE OR LEGAL INFORMATION:**Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	no
People in Hampshire live safe, healthy and independent lives:	no
People in Hampshire enjoy a rich and diverse environment:	yes
People in Hampshire enjoy being part of strong, inclusive communities:	yes

Other Significant Links

Links to previous Member decisions:		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
None		
Direct links to specific legislation or Government Directives		
<u>Title</u>	<u>Date</u>	
None		

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
Application forms and correspondence received from organisations	Director of Transformation and Governance - Corporate Services

IMPACT ASSESSMENTS:

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

The application procedure includes equalities monitoring information as agreed as part of the corporate review of grants programmes and procedures. Further information may be found on individual requests.

2. Impact on Crime and Disorder:

The proposals in this report aim to improve the wellbeing of Hampshire residents and reduce the risk of crime occurring.

3. Climate Change:

There is no significant link to Climate Change as a result of this decision.

FUNDING CRITERIA FOR INVESTING IN HAMPSHIRE

The following criteria should be taken into account when considering a request for funding.

1. Assistance will be considered only in response to direct applications from properly constituted organisations seeking assistance. The application must show that the organisation is properly and legally organised and has its own bank account. Funding would only be awarded if the proposal was to support activity within agreed County Council priorities.
2. Applications will only be considered for specific capital projects for the improvement or maintenance of significant assets or facilities within Hampshire, within agreed priorities and where other substantial funding exists.
3. The wider economic benefits to the residents of Hampshire should be considered together with any complementary benefits for Hampshire County Council. Awards would normally only be given to projects within the remit of Policy and Resources.
4. Awards will not usually be made in respect of applications from the following:-
 - Government Institutions
 - Schools
 - Overseas and out of County organisations which have no direct Hampshire involvement
 - Bodies requesting funds for onward distribution to other charities e.g. mayoral appeals, carnivals, fetes, or for their own fundraising events.
5. Applications will only be considered from faith groups where the application is in respect of a historically significant asset.
6. Apart from exceptional circumstances, the requesting body would be expected to provide their own funding towards the project.
7. As a general rule, grants in excess of £100,000 will not be awarded unless significant benefits and funding are available. In exceptional cases, where the benefits are significant and directly relate to services and functions close to the County Council's key objectives, then an award greater than the level above would be considered.
8. Given the longer term nature of capital projects, requests can be considered well in advance, but funding will only be released once evidence of capital expenditure has been provided to the County Council or other arrangements made consistent with the agreement of the Director of Corporate Resources

FUNDING CRITERIA FOR THE POLICY AND RESOURCES GRANTS

The following criteria should be taken into consideration when preparing a submission for funding. They are intended as guidelines and not prescriptive rules

1. Assistance will be considered only in response to direct applications from properly constituted organisations seeking assistance. You must show in your application that your organisation is properly and legally organised and has its own bank account.
2. Where appropriate, applications will be referred to the relevant service department (e.g. Adult Services, Culture, Communities and Business Services, Children's Services, etc.) for consideration.
3. Preference will be given to applications for specific projects or activities rather than general running costs of organisations. These grants are not intended to replace shortfalls in service delivery budgets or replace funding for other support you may be able to obtain, or that you have obtained from us in the past.
4. Grants will not usually be made in respect of applications from the following:-
 - District or Parish Councils
 - Government Institutions
 - Schools
 - Overseas and out of County organisations which have no direct Hampshire involvement
 - Branches or organisations assisted centrally with a sum from the County Council
 - Bodies requesting funds for onward distribution to other charities e.g. mayoral appeals, carnivals, fetes, or for their own fundraising events.
5. Applications will not be accepted from political parties or groups affiliated with a political party or from lobbying/campaigning organisations.
6. Applications will only be considered from faith groups who can demonstrate their facilities are open and used by the local community other than for church related activities and then only for works in relation to the Disability Discrimination Act.
7. Requests may be considered from County wide groups (e.g. Guides, Scouts, Hampshire County Youth Orchestra) for specific trips, e.g. for an international jamboree or cultural tour. Individual requests will not usually be considered.
8. Where possible self-help within organisations should be encouraged and to this end, grants are normally a percentage of the sum required to complete the project.
9. As a general rule, grants in excess of £5,000 will not be awarded.
10. In general grants will only be awarded to projects which are taking place in the same year as application for funds.

Investing in Hampshire – Hampshire Music Service

Applicant	Hampshire Music Service		
Name / Location of Project	Hampshire at the Hall		
Summary of Project / Bid	<p>A concert for young Hampshire musicians has been organised at the Royal Albert Hall on 23 April 2018.</p> <p>This will give those involved the opportunity to showcase their musical talents in a high profile event for both the Hampshire Music Service and Hampshire County Council.</p>		
Funding Requested	£21,500	Financial Year	2018/19
Funding Arrangements (including matched funding)	<p>The total cost of the event is estimated to be just under £109,000. The requested contribution will pay for the cost of hiring the Albert Hall, but the majority of other costs are expected to be met through ticket sales, other grants or sponsorship.</p> <p>Given the importance of the event, it is also requested that the County Council underwrite the event from a financial point of view.</p>		
What are the benefits for Hampshire Residents?	<p>Around 2,000 young Hampshire musicians are expected to take part in the event, giving them a once in a lifetime opportunity to contribute in an internationally recognised venue.</p> <p>Parents, friends and carers will have the opportunity to attend the event and support the musicians.</p> <p>Hampshire Music Service has many years of experience in organising large scale, high profile and very successful events, which promote the Service, attract additional funding and therefore give greater scope for young people to benefit from the opportunities that can be offered.</p> <p>The event at the Albert Hall will be one of the most prestigious events ever organised and will no doubt enhance the profile and future funding opportunities for the Service.</p>		
What are the complementary benefits for HCC?	<p>Hampshire's strong support for the Music Service will be underlined and it is a chance to showcase talent from across Hampshire in a high profile event for the County Council.</p>		
Any other relevant factors?	<p>The contribution that is being requested works out at just over £10 per student for the event, which is considered exceptional value for money for an event of this type.</p>		

ROYAL ARMOURIES - FORT NELSON (CG00014709)

As part of the final year of 14-18 NOW's UK-wide tour, the Royal Armouries (a registered charity) is presenting the iconic "Poppies: Wave" at its Fort Nelson location which sits on top of Portsdown Hill near Fareham.

"Poppies: Wave" is from the installation of the 'Blood Swept Lands and Seas of Red' poppies sculpture which was originally placed at HM Tower of London in 2014 and visited by over five million people.

The installation will be open to the public from Friday 13 April until Sunday 24 June 2018 and admission will be free.

Total cost: £303,000 (design, production and marketing of sculpture, viewing gallery, lifting equipment, lighting, interpretation boards, etc).

Income: £283,000 (£110,000 is so far confirmed; £20,000 - other bids expected January and a further £142,500 is expected income from catering and retail over the duration of the event).

Shortfall: £20,000

APPLICATION ADDRESSED TO:

Director of Transformation and Governance – Corporate Services

AMOUNT OF REQUEST

£20,000

GRANTS PREVIOUSLY AWARDED BY OTHER EXECUTIVE MEMBERS AND CONSIDERATION GIVEN BY OTHER LOCAL MEMBERS

This budget:

None

COMMENTS OF LOCAL MEMBER

Councillor Patricia Stallard has been contacted regarding this application.

GENERAL COMMENTS

Director of Culture, Communities and Business Services: The presentations by 14-18 NOW, the UK's arts programme for the First World War centenary, give people across the UK the chance to experience the impact of the ceramic poppy sculptures in a range of places of particular First World War resonance such as Fort Nelson.

Poppies Wave is expected to be very popular and will give residents an opportunity to see it in a unique Hampshire setting. Fort Nelson is owned by the County Council and leased to the Royal Armouries.

RECOMMENDATION

£20,000

WEST WELLOW CRICKET CLUB (CG00014727)

Replacement of Wellow Cricket Pavilion. The current building has been in situ for over fifty years and was originally a World War 2 Field Kitchen. It is no longer fit for purpose and has been demolished.

Whilst fundraising takes place for a replacement structure, the Club is seeking a grant from the County Council to install electrical goods/items, sanitary ware and kitchen areas in the new facility.

Total cost: £106,500 (replacement structure, groundworks and fitting-out items mentioned above)

Income: £104,440 (£81,000 - own funds and £23,440 - Test Valley Borough Council)

Shortfall: £2,060

APPLICATION ADDRESSED TO:

Director of Transformation and Governance – Corporate Services

AMOUNT OF REQUEST

£2,000

GRANTS PREVIOUSLY AWARDED BY OTHER EXECUTIVE MEMBERS AND CONSIDERATION GIVEN BY OTHER LOCAL MEMBERS

This budget:

Nil

COMMENTS OF LOCAL MEMBER

Councillor Roy Perry is supportive of this application.

GENERAL COMMENTS

Director of Transformation and Governance: Wellow Cricket Club is open to all sections of the community and has a thriving Colts section, which includes Under 9's, 11's and 13's squads.

It is envisaged that when the building is not in use by the Club it will be hired out to other organisations in the community.

RECOMMENDATION

£2,000

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HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Policy and Resources
Date:	22 January 2018
Title:	Appointment to Outside Body – Project Integra Strategic Board
Report From:	Director of Transformation and Governance

Contact name: Louise Pickford

Tel: 01962 847355

Email: louise.pickford@hants.gov.uk

1. The Decision:

That the Executive Member for Policy and Resources be requested to make a deputy appointment to Project Integra Strategic Board. The term of office to expire in May 2021.

2. Reason for the decision:

- 2.1. To allow for a deputy Member to be appointed to the Board and to maintain full County Council representation. The deputy appointment must be a member of the Cabinet/Executive.
- 2.2. Councillor Rob Humby is the appointed member on this Board.

3. Other options considered and rejected:

- 3.1. Not to make a deputy appointment.

4. Conflicts of interest:

- 4.1. Conflicts of interest declared by the decision-maker: None
- 4.2. Conflicts of interest declared by other Executive Members consulted: None

5. Dispensation granted by the Conduct Advisory Panel: None

6. Reason(s) for the matter being dealt with if urgent: Not applicable.

7. Statement from the Decision Maker:

Approved by:

Date: 22 January 2018

**Executive Member for Policy and Resources
Councillor Roy Perry**

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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